

BUDGET

Lehigh Acres Fire Control and Rescue District

636 Thomas Sherwin Avenue S. Lehigh Acres, Florida 33974



Lehigh Acres Fire Control and Rescue District

Board of Commissioners

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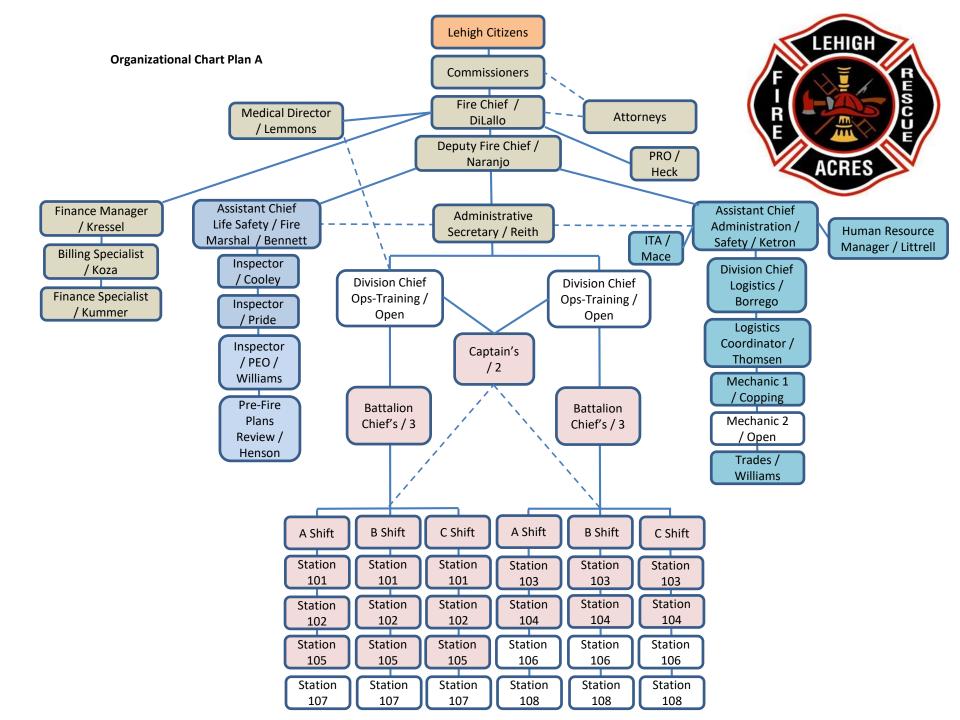


Lehigh Acres Fire Control and Rescue District

Management Staff

Fire Chief]
Deputy Chief]
Assistant Chief/Fire Marshal]
Assistant Chief]
Division Chief of Logistics	
Training Captain	
Training Captain]
Battalion Chief]
Battalion Chief	(
Battalion Chief]
IT Administrator	,
Finance Manager	
Public Relations Officer]
Human Resource Manager]

Robert DiLallo Rodolfo Naranjo Ken Bennett Ralph Ketron Oreste Borrego Anthony Rocco Larry Arfmann Lance Delgado Chadwick Ketron Robert Midea Tim Mace Anita Kressel Katie Heck Robert Littrell



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Lehigh Acres Fire Control and Rescue District

Mission Statement

We are committed to providing and continually improving the quality of emergency services delivered to the citizens and visitors of the Lehigh Acres Fire Control and Rescue District.

OUR CORE VALUES

- **Excellence** Strive for constant improvement to better serve the community and each other.
- **Safety** Preservation of life remains the number one priority of firefighters in serving the public.
- Valor Courage when encountering adversity, acceptance of responsibility for one's actions, and respectful and professional conduct toward the public and our members.
- **Integrity** Always do what is right even when it's difficult or unpopular so that what we do individually and as an organization will stand up to public scrutiny.
- **Dedication** Complete commitment to the mission and vision of our District and faithful observance of duty to fulfill our obligations professionally and honestly.

OUR CORE SERVICES

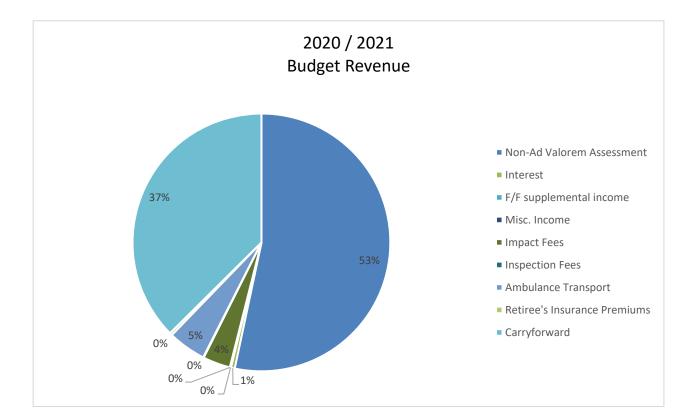
- **Fire Suppression** includes residential, commercial, automobile, and urban/wildland interface fires. Firefighters practice fast attack procedures in order to minimize risk to life, property, the environment and financial loss. Once a fire has been extinguished, thorough salvage operations are conducted to preserve property, the environment and return structures to a habitable condition as quickly as possible.
- Emergency Medical Services are provided twenty-four hours a day by advanced life support personnel. District paramedics, operating state of the art medical equipment, respond to most medical emergencies. Requests for medical aid constitute the majority of calls answered by the District.
- Life Safety Management is responsible for review of building plans to meet current state fire codes, life safety inspections, public education, and fire scene investigations. The relatively small number of structure fires fought annually in Lehigh Acres is an indication of the Life Safety Management division's success.
- **Training** of District personnel is conducted in accordance with state and federal standards. Firefighters and paramedics train in techniques and technological advances, and engage in continuing education. To control costs, training is conducted in-house whenever possible or through multi-district training with other fire districts in Lee County.

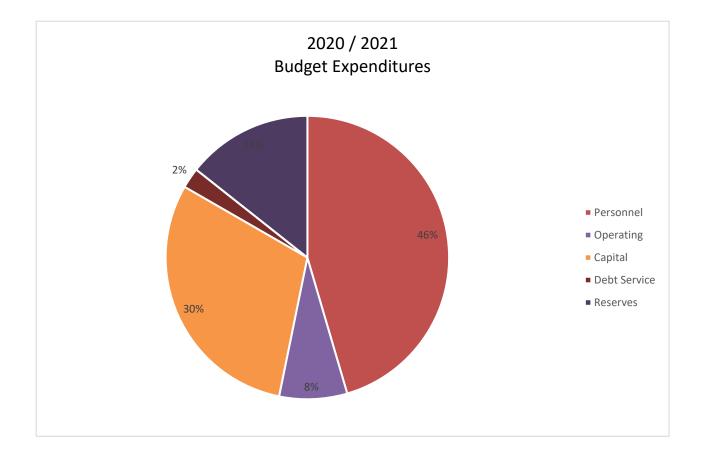


Lehigh Acres Fire Control and Rescue District

2020 / 2021 Goals

- Build, equip and staff Station 106 on North Sunshine
- Construct Station 102 on Homestead Rd
- Improve safety through public education initiative
- Decrease emergency response times
- Continue quality care to our citizens and visitors
- Research and apply for grants to fund capital items
- Continue public relations through community events
- Acquire land for future stations
- Utilize old station 102 facility to house and centralize administration
- Gather information for a training facility
- Work toward decreasing the ISO rating to 2





ESTIMATED REVENUES						
2020 / 2021 BUDGET						
	Ge	neral Fund	Impact Fee Fund	То	tal Budget	
** Construction Loan	\$	4,000,000		\$	4,000,000	
** Restricted	\$	890,000		\$	890,000	
** Reserves	\$	12,369,764		\$	12,369,764	
Fund Balance Carryforward **	\$	17,259,764		\$	17,259,764	
Non-Ad Valorem Assessment	\$	24,585,788			24,585,788	
Interest		220,000			220,000	
Grant Revenue		-			-	
F/F supplemental income		30,840			30,840	
Misc. Income		35,000			35,000	
Impact Fees			1,589,273		1,589,273	
Inspection Fees		32,700			32,700	
Ambulance Transport		2,200,000			2,200,000	
Retiree's Insurance Premiums		146,715			146,715	
Proceeds from Loan		,			,	
Due from Impact Fee Fund		-			-	
Donations		-	-		-	
Subtotal - REVENUE		27,251,043	1,589,273		28,840,316	
TOTAL REVENUE & CARRYFORWARD	\$	44,510,807		\$	46,100,080	

ESTIMATED EXPENDITURES

2020 / 2021 BUDGET

		Gei	neral Fund	Impact Fee Fund	То	tal Budget
1100	Employee Salaries	\$	13,341,071	-	\$	13,341,071
1200	Employee Benefits		7,614,058			7,614,058
3310	Professional Services		654,311			654,311
3340	Contract Services		145,000			145,000
3400	Travel/Per Diem Commission		3,000			3,000
3410	Communications		397,174			397,174
3430	Utilities		112,479			112,479
3440	Rentals/Leases		7,070			7,070
3450	Insurance (General)		305,000			305,000
3460	Maintenance		762,632			762,632
3480	Promotional		8,000			8,000
3481	Non-Ad Valorem Assessment		103,000			103,000
3490	Training/Administration		179,791			179,791
3510	Office		10,000			10,000
3511	Postage/Freight		10,000			10,000
3520	Operating Supplies		835,767			835,767
6600	Capital Outlay		12,292,258	1,589,273		13,881,531
7700	Debt Service		1,077,780			1,077,780
9000	Collection Fees		40,000	-		40,000
S	Subtotal- OPERATING EXPENDITURES		37,898,391	1,589,273		39,487,664
	Restricted Fund Balance		890,000	-		890,000
	Assigned Fund Balance		5,722,416	-		5,722,416
	TOTAL FUND BALANCE (RESERVES)	\$	44,510,807	\$ 1,589,273	\$	46,100,080

**The General Fund is owed \$2,261,782 by the Impact Fee Fund. The Impact Fee Fund pays the debt as directed by the Board when funds are available. **

LEHIGH ACRES	FIRE CONTROL AND RE			
ACCOUNT TITLE	ACCOUNT NUMBER	GENERAL FUND 20/21	IMPACT FEE FUND PROI 20/21	POSED BUDGET 20/21
Commission Salary	522-1105	\$ 30,000	\$	30,000
Administrative Salaries	522-1103	³ 30,000 1,609,217	φ	1,609,217
Regular Salaries	522-1110	10,951,134		10,951,134
Holiday Pay	522-1120	373,220		373,220
Overtime	522-1130	277,500		277,500
Annual Sick Time Pay	522-1140	100,000		100,000
Annual Sick Time Pay	Salaries	13,341,071	-	13,341,071
Payroll Tax Expense	522-1210	1,008,712	-	1,008,712
Retirement Liability	522-1210	13,687		13,687
FRS Contribution - Special Risk	522-1221	3,244,242		3,244,242
FRS Contribution - Regular	522-1223	77,885		5,244,242 77,885
FRS Contribution - DROP	522-1223	50,910		50,910
FRS Contribution - Elected Officials	522-1224	11,717		11,717
Health Insurance	522-1225			2,430,145
Dental Insurance		2,430,145		
LTD/Life Insurance	522-1232 522-1233	167,723 76,537		167,723 76,537
Cancer Benefits	522-1233	60,000		60,000
Worker's Compensation	522-1240	467,500		467,500
Unemployment Compensation	522-1250	5,000	-	5,000
	Employee Benefits	7,614,058	-	7,614,058
Legal Fees	522-3312	130,000		130,000
Medical Director	522-3313	48,000		48,000
Physicals	522-3314	82,951		82,951
Land Taxes	522-3315	1,400		1,400
Tax Collector Commission	522-3316	186,460		186,460
Actuarial Study	522-3317	7,000		7,000
Miscellaneous Charges	522-3319	7,000		7,000
Audit	522-3320	41,500		41,500
Professional Service Fees	522-3321	150,000	-	150,000
	Professional Services	654,311	-	654,311
Ambulance Billing	522-3343	145,000		145,000
5 Year Plan	522-3344	-	-	-
	Contract Services	145,000	-	145,000
Travel/Commission	522-3400	3,000	-	3,000
COMMUNICATIONS	522-3410	397,174	-	397,174
Electric	522-3431	77,500		77,500
Water/Garbage	522-3432	34,979	-	34,979
Ū	Utilities	112,479	-	112,479
RENTALS / LEASES	522-3440	7,070	-	7,070
INSURANCE (GENERAL)	522-3450	305,000	-	305,000
Building Maintenance	522-3461	93,500		93,500
Equipment Maintenance	522-3462	61,500		61,500
Vehicle Maintenance	522-3462	370,000		370,000
Maintenance Contracts	522-3463	227,632	-	227,632
IT Computer Support	522-3466	10,000	-	10,000
	Maintenance/Support	762,632	-	762,632
PROMOTIONAL	522-3480	8,000	-	8,000
Non-Ad Valorem Assessment	522-3481	103,000		103,000
Motel/Travel/Per Diem	522-3491	46,443		46,443

LEHIGH ACRES FIRE CONTROL AND RESCUE DISTRICT BUDGET FY 20/21

ACCOUNT TITLE	ACCOUNT NUMBER	GENERAL FUND 20/21	IMPACT FEE FUND PR 20/21	OPOSED BUDGET 20/21
Training	522-3492	87,805		87,805
Administrative/Board	522-3493	5,270		5,270
Administrative/Elections	522-3494	-		
Administrative/Office	522-3495	40,273		40,273
Contingencies	522-3496	-	-	-
	Training/Administration	179,791	-	179,791
Office Supplies	522-3510	10,000	-	10,000
Postage/Freight	522-3511	10,000	-	10,000
	Office	20,000	-	20,000
Department Supplies	522-3521	94,500		94,500
Paramedic Supplies	522-3522	215,000		215,000
Gas/Oil	522-3523	200,000		200,000
Uniforms	522-3523	96,125		96,125
Propane	522-3525	12,000		12,000
Computer Supplies	522-3526	41,100		41,100
Janitorial Supplies	522-3528	25,000		25,000
Training Supplies	522-3529	26,552		26,552
Shop Supplies	522-3530	20,000	-	20,000
Protective Clothing Ensembles	522-3531	105,490	-	105,490
5 1 1 1	Operating Supplies	835,767	-	835,767
Capital Buildings	522-6620	265,000		265,000
Capital Improvements/Other	522-6630	-		-
Capital Machinery and Equipment	522-6640	425,977		425,977
Capital Grants	522-6641	-		-
Capital Impact Fees	522-6642		1,589,273	1,589,273
Capital Computers	522-6643	23,500		23,500
Capital Vehicles	522-6645	2,400,000		2,400,000
Construction In Progress	522-6650	9,177,781		9,177,781
	Capital	12,292,258	1,589,273	13,881,531
Principal	522-7710	773,589		773,589
Interest on Loans	522-7720	304,191	-	304,191
	Debt Service	1,077,780		1,077,780
Collection Fees	522-9000	40,000	-	40,000
Tota	I Operating Expenditures	37,898,391	1,589,273	39,487,664
Assigned - Capital	522-9901	146,840		146,840
Assigned - Capital Assigned - Debt Service	522-9901	1,000,000		1,000,000
Assigned - Debt Service Assigned - 90-Day Carryforward	522-9903	4,465,576		4,465,576
Assigned - Disaster	522-9905	1,000,000		1,000,000
•	I Assigned Fund Balance	6,612,416	-	6,612,416
	-		-	
GRAND TOTAL EXPE	NDITURES & RESERVES	\$ 44,510,807	\$ 1,589,273 \$	46,100,080

**The General Fund is owed \$2,261,782 by the Impact Fee Fund. The Impact Fee Fund pays the debt as directed by the Board when funds are available. **

Communication 522-3410 2020 / 2021

Verizon	\$ 51,600
Comcast	\$ 1,500
Centurylink	\$ 98,124
MP70 Modems	\$ 4,000
Lee County Public Safety	\$ 66,950
Countywide radio upgrades	\$ 175,000
Total	\$ 397,174

Maintenance Contracts

522-3464 2020 / 2021

IT

11	ESO		24.000
		\$	24,000
	Adobe DC	\$	800
	Aladtec	\$	6,305
	Tablet Command	\$	7,000
	Meraki	\$	2,999
	Manage Engine	\$	945
	Vipre Cloud	\$	9,500
	Go daddy	\$	500
	Network Solutions	\$	400
EMS			
	Life Pack 15	\$	16,120
	AED	\$	5,030
	Multitech Gateway	\$	1,275
	Stretcher Maintenance	\$	10,500
Life Safety			
	Knox Box Licensing	\$	1,200
Logistics			
	Mako System	\$	1,800
	SCBA Air Quality Testing	\$	4,000
	Safety Kleen	\$	1,000
	Fleetio	\$	5,000
	Generator Maintenance	\$	10,000
	Lawn Maintenance	\$	43,500
	Tree Trimming/Mulch/Fertilizer	\$	8,500
	Sprinkler Maintenance	\$	5,000
	Water System	\$	3,500
	A/C Maintenance	\$	9,000
	SCBA Annual Testing	\$	7,500
	Fire Hose Testing	\$	7,000
	Pest Control	\$	5,500
	Extrication Tools Service	\$	8,000
	Diagnostic Tools License	\$	5,000
	Station Air Quality testing	\$	5,000
Finance			-,
	Sage	\$	7,800
	Secure Shredding	\$	720
PRO		· · ·	0
	Adobe/Photoshop	\$	400
	Archive Social	\$	2,388
	Canva	\$	450
	Total	\$	227,632

Motel/Travel/Per Diem

522-3491 2020 / 2021

ADMIN

ADMIN			
	FFCA Conference	x2, 6 nights	\$ 1,632
	FASD	x3, 5 nights	\$ 2,862
	FL State Fire College Sup Training		\$ 2,773
	FASD Legislative Forum	x2, 2 nights	\$ 500
FIRE			
		Meals for 7 employees, 4	
	Orlando Fire Conference	rooms 4 nights of lodging	\$ 4,865
		Meals for 7 employees, 4	
	Fire Rescue East	rooms 4 nights of lodging	\$ 3,682
		Meals for 4 employees, 2	
	Firefighter Combat Challenge	rooms 2 nights of lodging	\$ 1,888
		Meals for 6 employees, 3	
	Fort Lauderdale Fire Expo	rooms 4 nights of lodging	\$ 3,264
	911 Fallen FF Memorial - Honor	Meals for 5 employees, 3	
	Guard	rooms 2 nights of lodging	\$ 3,255
EMS			
	Clincon	x5, 3 nights	\$ 2,261
	ESO Wave	x3, 2 nights, airfare	\$ 2,886
	EMS Today	x5, 3 nights	\$ 2,261
Life Safety			
	Inspector/Investigator/PEO training	2 weeks per year x 3 staff	\$ 5,750
Logistics			
	EVT Classes	2 employees	\$ 1,900
	Fire Rescue East	2 employees	\$ 1,500
	Logistics Conference	Division Chief Logistics	\$ 1,200
	FDIC	Division Chief Logistics	\$ 1,900
PRO			
	NIOA	x1 3 nights	\$ 558
	FLEPIOA	x1 3 nights	\$ 558
Finance			
	Ambulance Billing	x2, 2 nights	\$ 948
	Total		\$ 46,443

Training/Instruction/Registration 522-3491

2020 / 2021

ADMIN

ADMIN				
	FFCA Conference		\$	1,000
	FASD		\$	1,500
	FL St Fire College- Sup Training		\$	1,500
	FASD Legislative Forum			
FIRE	Education/Tuition Reimbursement		\$	22,000
	Orlando Fire Conference	7 employees	\$	2,450
	Fire Rescue East	7 employees	\$	2,800
	Firefighter Combat Challenge	4 employees	\$	300
	Fort Lauderdale Fire Expo	6 employees	\$	2,100
	911 Fallen FF Memorial	5 employees	\$	1,000
	Peer Support Course	6 employees	\$	1,800
	Peer Fitness Course	3 employees	\$	900
	Misc. Training Provided brought to	- 1 7	•	
	Lehigh - Aerial class, Forestry			
	Classes, Coaching and Counseling	\$10,000		
	for supervisors, Mental Health	<i></i> ,		
	Course, etc.		\$	10,000
			+	,
	Lee County Cooperative Training	\$1,000	\$	1,000
EMS	Live Fire Training	\$2,500	\$	2,500
		+-,	Ŧ	_,
	Clincon x5	\$1,675	\$	1,675
	EMS Today x5	\$2,750	\$	2,750
	ESO Wave x3	\$1,500	\$	1,500
l ifo Safoty	PM School x3	\$21,000		21,000
		<i>\</i> 21,000	Ψ	21,000
	CEU-Inspector/Investigator			
Logistics	Training	\$2,000	\$	2,000
Logistics		ψ2,000	Ψ	2,000
	EVT Classes	2 employees	\$	1,200
	Fire Rescue East	2 employees 2 employees	φ \$	800
	Logistics Conference	Division Chief Logistics	ֆ \$	1,000
HR	FDIC	Division Chief Logistics	ֆ \$	500
пк		Division Chief Edgistics	φ	500
PRO	SHRM	HR	\$	1,500
FRU			φ	1,500
	NIOA	PRO	¢	450
F !			\$	450
Finance	FLEPIOA	PRO	\$	450
			*	400
	Ambulance Billing		\$	130
	Accounting/Payroll Training		\$	2,000
	Total		\$	87,805

Administrative Office

522-3495 2020 / 2021

ADMIN				
	Chamber Luncheon - Monthly	x 2	\$	480
	Building Industry Issues of SW FL	x 2	\$	320
	FL Fire Chief's Association Dues	x 2	\$	190
	Deptartment of Health Station 104 Water		\$	650
	News Ads		\$	7,000
	Notary Renewal		\$	150
	Awards Ceremony		\$	4,500
	Maps		\$	300
	US Flags		\$	1,600
Finance	Misc.		\$	3,000
EMS	FGFOA Dues		\$	350
	JEMS magazine		\$	20
	ALS License		\$	2,000
	PM/EMT Renewal		\$	4,800
	ACLS/BLS/PALS cards		\$	3,500
	COPCN		\$	500
	CLIA Laboratories		\$	150
Life Safety	Handtevy		\$	1,802
,				,
	LC Fire Marshal's and Inspectors	x 5	\$	250
	FL Fire Marshal and Inspectors	x 5	\$	375
	IAAI	x 4	\$	520
	FL Fire Prevention Code Book	x 2	\$	600
	NFPA		\$	1,600
	NFPA Membership		\$	175
HR	NFPA 1,13,72 & 101 Handbooks		\$	800
			•	
	HR Posters		\$	175
	EAP		\$	2,886
PRO	MVR Checks	-	\$	1,440
			Ψ	,,,,,
	National Information Officers Association		\$	80
	FL Law Enforcement PIO Association		\$	60
	Total		\$	40,273
			Ψ	-0,210

Department Supplies 522-3521

2020 / 2021

Firefighter Wellness Equipment	\$	1,500
Flow Test - Hydrant cap pressure gauge		
assembly	\$	150
Flow Test - Hydrant diffuser	\$	500
Flow Test - replacement gauges	\$	350
Fire Hose	\$	20,000
Knox Box Electronic Cylinders - Replacement	\$	7,000
SCBA Bottles	\$	15,000
Kitchen Item Replacement	\$	10,000
Beds and Mattresses	\$	15,000
Miscellaneous	\$	25,000
Total	\$	94,500

Uniforms

522-3524 2020 / 2021

Honor Guard Uniform Cleaning X 5	\$ 600
Honor Guard Uniform Accessories	\$ 175
Cadet Program Uniforms	\$ 500
Uniform Allowance	\$ 48,600
Clothing Maintenance Allowance	\$ 6,250
Promotion, Stock, Turnover	\$ 15,000
Class A Uniform	\$ 25,000
Total	\$ 96,125

Computer Supplies 522-3526

2020 / 2021

Mac - PRO		\$ 600
Laptops - Life Safety	x 2	\$ 2,000
Computer Peripherals		\$ 9,000
Toner		\$ 9,000
Computers	x 10	\$ 10,000
Computer Repairs		\$ 2,500
iPad Replacements		\$ 2,500
Miscellaneous		\$ 4,000
High Resolution Camera - Life Safety	x 2	\$ 1,500
Total		\$ 41,100

Training Supplies

522-3529 2020 / 2021

Target Safety Solutions (CEU's) - MES		\$ 17,658
Building Supplies for Training Props - FDC		
connection - Siamese, pipe, gate valve,		\$ 2,000
sprinkler heads, etc.		
Fire Service Books		\$ 500
Battle Fogger Liquid Fog		\$ 250
Forcible Entry Tools (1 Married Set)		\$ 500
Orange Cones/Training Signs		\$ 800
Quik Combo Patient simulator	x 2	\$ 1,870
CPR/AED Manikins Adult	x 2	\$ 1,113
CPR/AED Manikins Family	x 2	\$ 1,136
First aid CPR AED Handbook	x 10	\$ 150
First aid CPR AED Student Workbook	x 5	\$ 75
Handtevy		\$ 500
Total		\$ 26,552

Protective Clothing Ensembles

522-3531 2020 / 2021

MSA Resp Face piece	x 4	\$ 140
MSA GME/P100 filters	x 10	\$ 350
PPE Replacement / New Hires		\$ 70,000
PPE Accessories		\$ 10,000
PPE Maintenance and Repair		\$ 25,000
Total		\$ 105,490

Capital Buildings 522-6620

2020 / 2021

Cellular Fire Alarm Transmitter Station 104 and		
105	\$	5,000
Administration/Logistics Building Remodel	\$	250,000
Reverse Osmosis System - Station 104	\$	10,000
Total	\$	265,000

Capital Machinery and Equipment

522-6640

2020	1	2021

LP 15		\$ 30,000
LP1000		\$ 2,420
Stretcher	x 2	\$ 83,267
Chargers	x 2	\$ 3,000
Knox Box Key Secure 6 boxes (box, hardware,		
lock cylinders)	x 10	\$ 10,290
Scanner - Life Safety		\$ 4,000
APX 6000 (Portable Radio)		\$ 53,000
APX 6500 (Mobile Radio Vehicle)		\$ 95,000
VHF Portable Radio		\$ 30,000
Logistics Division Tools		\$ 30,000
Fire Equipment		\$ 50,000
SCBA fill station for Station 102		\$ 35,000
Total		\$ 425,977

Capital Impact Fees

522-6642 2020 / 2021

Tender		\$ 250,000
Ambulance		\$ 300,000
BC Vehicle		\$ 55,000
Ice Maker		\$ 2,165
LP15	x 2	\$ 60,000
Carevent		\$ 1,485
Stretcher		\$ 41,630
Air Paks	x 8	\$ 59,330
Radios	x 14	\$ 30,438
Holmatro Tools		\$ 29,000
Thermal Imaging Camera		\$ 10,225
Engine		\$ 750,000
Total		\$ 1,589,273

Capital Computers 522-6643

2020 / 2021

Laptops - Training Division	x 2	\$ 4,000
Switch		\$ 3,000
Access Points		\$ 2,000
Access Control System		\$ 2,500
MP70 modems		\$ 12,000
Total		\$ 23,500

Capital Vehicles 522-6645

2020 / 2021

Staff Vehicle	x 5	\$ 300,000
Brush Truck		\$ 100,000
Aerial Truck 100'		\$ 1,500,000
Ambulance Rechasis	x 2	\$ 500,000
Total		\$ 2,400,000

Capital Construction in Progress

522-6650 2020 / 2021

Station 102	\$ 4,977,781
Station 106	\$ 4,200,000
Total	\$ 9,177,781

Debt Service - Principal

522-7710 2020 / 2021

Bunker Gear/Staff Vehicle Loan	\$ 123,285
Equipment Loan	\$ 165,364
Construction Loan	\$ 484,940
Total	\$ 773,589

Debt Service - Interest

522-7720 2020 / 2021

Bunker Gear/Staff Vehicle Loan	\$ 6,227
Equipment Loan	\$ 27,964
Construction Loan	\$ 270,000
Total	\$ 304,191