

Lehigh Acres Fire Control  
&  
Rescue District



COMMISSION MEETING

MARCH 19, 2009



***LEHIGH ACRES FIRE CONTROL AND RESCUE DISTRICT  
NOTICE OF MEETING***

**A REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS WILL BE HELD AT  
VETERAN'S PART RECREATION CENTER, 55 S. HOMESTEAD RD., LEHIGH ACRES  
AT 4:00pm, Thursday, March 19, 2009**

**AGENDA**

**CALL MEETING TO ORDER** \_\_\_\_\_

**PLEDGE OF ALLEGIANCE** \_\_\_\_\_

**INVOCATION** \_\_\_\_\_

**ADOPTION OF AGENDA** \_\_\_\_\_

**PUBLIC COMMENTS (on Agenda items)** \_\_\_\_\_

**CONSENT AGENDA** \_\_\_\_\_

- Minutes of Previous Meetings
- Treasurers Report
- Line Item Additions  
115-0098 Accounts Receivable – Inspection Fees-Collections  
117-0101 Allowance for Doubtful Accounts-Inspections

**DEPARTMENT REPORTS** \_\_\_\_\_

- Chief
- DVP 6 and 19
- Department Attorney

**COMMISSIONERS REPORTS** \_\_\_\_\_

**UNFINISHED BUSINESS**

- Line of Credit (Chief Adams/Atty. Pringle) \_\_\_\_\_
- Grievance District 6 & 19 \_\_\_\_\_

**NEW BUSINESS**

- Audit (Chief Adams) \_\_\_\_\_
- Self-Funded Insurance (Comm. Hemingway) \_\_\_\_\_

**PUBLIC COMMENT (General)** \_\_\_\_\_

**COMMISSIONER'S COMMENTS** \_\_\_\_\_

**ADMINISTRATIVE COMMENTS** \_\_\_\_\_

**ADJOURNMENT** \_\_\_\_\_

Any person wishing to appeal an official decision made on any subject by the Board of Fire Commissioners, Lehigh Acres Fire Control and Rescue District, at a meeting or hearing will need a verbatim record of the proceedings. This record must include the testimony and evidence upon which the appeal is to be based.

# LEHIGH ACRES FIRE CONTROL AND RESCUE DISTRICT

## COMMISSION MEETING

### MINUTES

**February 19, 2009**

The February 19, 2009 meeting of the Lehigh Acres Fire Control and Rescue District Board of Commissioners was opened at 4:00pm by President Berndt. Present were Commissioners Berndt, Adams, Guzman, Barrett, and Hemingway. Chief Don Adams, Assistant Chief Jeff Haugh, Assistant Chief Solon Duncan, Fire Marshal Ken Bennett, Finance Specialist Anita Kressel, Billing Specialist Vanessa Koza and Secretary Jill Marcolini. Attorney Richard Pringle was also in attendance. Administrative Assistant Susan Platas had an excused absence.

After the Pledge of Allegiance, Commissioner Berndt asked Chief Adams to give the invocation.

#### **ADOPTION OF AGENDA:**

Commissioner Berndt asked if there were any additions, corrections or deletions to the agenda. Chief Adams stated he would like to add under Presentation Engineer Mike Gonzalez retirement, and under Consent Agenda omit Life Safety Division write off's and add this to New Business. Attorney Pringle stated he would like to add under New Business Verizon Contract. Chief Adams stated he would like to delete Investing Money under Unfinished Business. Commissioner Guzman made a motion to adopt the agenda as amended Commissioner Hemingway second. Motion passed.

#### **PRESENTATION:**

Chief Adams made a presentation of an Axe to EMT/Engineer Michael Gonzalez, retiring today after 28 years of service with the Lehigh Acres Fire Control and Rescue District. Engineer Gonzalez addressed the Board, Administration and audience thanking them and stated it was a very hard decision to make but he is ready for another chapter in his life with his family.

Mr. Bo Turberville addressed the Board and gave a review of the Weed and Seed program. He stated it is help from the community and organizations that help get rid of crime in certain areas. Mr. Turberville stated he would like verbal support from the Board and the Lehigh Acres Fire Control and Rescue District. All Commissioners agreed.

Ernie Hartman, Chairman of the Lehigh Spring Festival addressed the Board seeking the Boards authorization to waive inspection fees assessed based upon Resolution 2008-11-01 for the Annual Spring Festival. He stated the festival is a non-profit organization and

community entertainment. Fire Marshal Ken Bennett addressed the Board with the cost and services required this year for the inspections. The total cost to be waived is \$375.00. Commissioner Guzman made a motion to waive the \$375.00 inspection fee for the Lehigh Spring Festival with a second from Commissioner Hemingway. Motion Passed.

**PUBLIC COMMENT ON AGENDA ITEMS: None**

**CONSENT AGENDA:**

- Fire Board Meeting Minutes of January 15, 2009
- Treasurers Report

Commissioner Adams made a motion to accept the Consent Agenda as presented. Commissioner Hemingway second. Motion Passed.

**DEPARTMENT REPORTS**

**CHIEF ADAMS:**

- The Department had budgeted a new server to replace an aging server which has failed numerous times. The estimated cost of a new server was priced during the budget process, however now the price has increased which puts the Department over budget by \$761.85 in Line Item 522-6643 Computers and over in \$275.53 in Line Item 5322-3526, Computer Supplies.
- Began the process of putting together a Business Plan to address the economic downturn. The first phase is to seek citizen input; the same process will be done with the firefighters and then the Board. After each phase is completed, all the received input will be merged into one document. Those helping form the citizen's phase are: Larry Becker, Bruce Boyd, Jeff McMullen, and Michael Swords.
- During previous meetings it has been discussed the Fire Suppression Training Officer and the department's need. We had one candidate who applied and performed well during the assessment. However, due to concerns of the future revenue being below what we anticipated, Chief Adams stated to continue to allow Assistant Chief Duncan to oversee training. Chief Adams also stated Assistant Chief Duncan has been overseeing training since the previous training officer left over a year ago. Now he will also be doing hands on training himself.

**DVP 6 and 19: None**

**ATTORNEY RICHARD PRINGLE**

- Verizon Lease Matter
- ADPI Contract

**COMMISSIONER REPORTS: None**

## **UNFINISHED BUSINESS**

Attorney Pringle spoke about the committee meeting regarding the Request for Proposal line of Credit. The committee discussed information presented to the District. However Chief Adams and the Committee decided that there were too many unanswered questions to go further. The committee wrote their questions to each of the responders. SunTrust responded to the district with their answers and Synovus also responded in a letter sent to Attorney Pringle's office.

### **Cell Phone Tower**

Attorney Pringle stated to the Board the Lease agreement with Verizon was almost completed with a few exceptions he wanted to go over with the Board to revise the lease agreement. Attorney Pringle stated Verizon did receive the Special Exemption from Lee County for the site at Station 101. Mr. Pringle stated to the Board, if the District cannot put our communication facility on the outside of the tower there would be no deal and Verizon would have to go back to the county for approval. Jackie Quinn from Verizon was in attendance. Attorney Pringle went over various points on the Lease Agreement:

- 1). Commencement date. Agreeable or not to get rid of date. Date of execution of the lease agreement. When the District start collecting rent. Commissioner Guzman motioned to accept Attorney Pringle recommendation to have a commence date 6 month after the date of execution of the contract. Commissioner Barrett second. Motion passed 4-1 with the opposing vote from Commissioner Berndt.
- 2). A Deletion the lease agreement that Verizon pays the District up-front non refundable payment of \$2500 because of the delay of the commencement of the lease. Commissioner Guzman made a motion to put back in the \$2500 fee added back into the lease agreement, Commissioner Barrett second. Motion passed.
- 3). To use straight consumer price index annual rent of 3% adjustment lease as a base. Commissioner Guzman made a motion to accept the consumer price index with a second from Commissioner Hemingway. Motion passed.
- 4). Add new language 30 days notice to cancel lease if the District does not get our Communication facility on the tower or the lease would automatically terminate. Commissioner Guzman made a motion the lease would automatically terminate if the District does not get out communication facility on the outside of the tower. Commissioner Hemingway second. Motion passed.
- 5). Verizon has agreed the District receive 25% to their 75% for the sub-leasing agreement in addition to the rent. (No motion needed) Attorney Pringle stated a motion needs to be made to give him the authority to finish talking to Verizon and finish the above changing language of the lease agreement. Commissioner Guzman made a motion to finish negotiation to flex that 6 month window issue in the 1<sup>st</sup> action we took and to have the lease agreement signed by the Chairman. Second by Commissioner Hemingway. Motion passed.

### **ADPI Contract**

Chief Adams stated the contract with ADPI is expiring February 28, 2009 and we would need to give them 30 days notice to terminate the contract, to bring the Ambulance Billing back in house. Some discussion with AC Haugh and the Board concerning the new software needed. Commissioner Guzman made a motion to accept Chief Adams' recommendation to terminate ADPI contract pursuant to the requirements of ADPI contract. Commissioner Barrett second. Various questions regarding when the software would come in and the training involved. It was recommended the ADPI contract be terminated in April and the start up date for in house would be May 1<sup>st</sup>. Commissioner Berndt stated we only used ADPI for one year and he is not in favor of bringing the billing back in house. Motion Carried 4-1 with the opposing vote from Commissioner Berndt. Chief Adams stated a motion needed to be made to purchase the software not budgeted for this year. Commissioner Guzman made a motion to purchase the software for the Ambulance Billing. Commissioner Adams second. Motion Carried 4-1 with the opposing vote from Commissioner Berndt.

Commissioner Hemingway made a motion to approve the maximum amount of \$35,000 for software out of contingencies line item and add support for ambulance billing software Commissioner Barrett second. Motion passed 4-1 with the opposing vote from Commissioner Berndt.

### **NEW BUSINESS:**

#### **Grievances District 6 & 19**

Chief Adams discussed with the Board the grievances between District 6 and 19 regarding paying tax on uniforms to comply with Federal Law. The grievances has passed step 1 and 2. Attorney Hament called in on speaker phone for the meeting stating step 3 of the grievance is to either hear the grievance or not hear it and let it go to the next step which is arbitration. Much discussion between Attorney Hament and the Board, Attorney Pringle and Chief Adams. Commissioner Guzman made a motion that the Board hears the grievance at the next scheduled Board meeting on March 19, 2009. Commissioner Hemingway second. Motion passed. The Board also suggested to Chief Adams to write a letter to Mr. William Simpson, Field Representative IAFF Local 1826 for a 30 day extension. In addition the Board encouraged both sides to discuss the IRS requirements of taxable fringe benefits and understand each others' viewpoint in order to resolve the issues.

#### **Life Safety Division Write-Off's**

Commissioner Adams had several questions to Fire Marshal Bennett regarding the write-off's for the Life Safety Division. He questioned the several businesses that do not pay and the collection process. Fire Marshal Bennett answered the collection agency does not accept amounts under 25.00. Also some of the businesses have different owners and he stated it is very difficult to get the new owners to pay the past previous owners bills, including inspection fees. Commissioner Guzman made a motion to accept Life Safety Division write off's as presented with a second from Commissioner Barrett. Motion passed 4-1 with the opposing vote from Commissioner Adams.

**PUBLIC COMMENTS: None**

## **COMMISSIONER COMMENTS:**

Commissioner Hemingway: Reminded Commissioners on the workshop coming up on February 25<sup>th</sup>, it is going to be the first one, and hope everyone comes with a clear open mind. A lot to discuss.

Commissioner Guzman: Congratulate Mike Gonzalez on his long career at Lehigh and Division of Forestry. When the contract negotiations come up we need to remove the step of the grievance that involves the Board. Commissioner Guzman feels it is the Chief's job to answer the grievances.

Commissioner Berndt: With what Commissioner Guzman said with the Commissioners being involved in the grievance process, he asked, even if the Board listens to the grievance and it ultimately goes to arbitration doesn't it come back to us again? Answer is yes, from Attorney Pringle. Commissioner Berndt stated it could be viewed as an unnecessary step.

Attorney Pringle: That was the comment Attorney Hament was trying to make.

Commissioner Adams: Thanked Mike Gonzalez and wish him the best in the future and to thank him for his service in Lehigh. Thanked the public for coming out.

Commissioner Berndt: He stated he knows it was difficult for the Chief to make the decision about the training officer. Appreciates Assistant Chief Solon Duncan for taking on more responsibility. Money is tight and times are hard. Appreciated Mike Pernal for standing up here at the meeting tonight saying his piece and being open-minded. Wants a resolution for everybody. Mike Gonzalez, good for you, man.

## **ADMINISTRATIVE COMMENTS:**

Meeting adjourned at 6:15 pm.

# LEHIGH ACRES FIRE CONTROL AND RESCUE DISTRICT

## WORKSHOP

### MINUTES

February 25, 2009

The February 25, 2009 workshop of the Lehigh Acres Fire Control and Rescue District Board of Commissioners was opened at 4:00pm by President Berndt. Present were Commissioners Berndt, Adams, Guzman, Barrett, and Hemingway. Chief Don Adams, Assistant Chief Jeff Haugh, Assistant Chief Solon Duncan, Fire Marshal Ken Bennett, EMS Division Chief Mike Pcolar, Deputy Chief Bill Liedtke, Administrative Assistant Susan Platas, Finance Specialist Anita Kressel, and Secretary Jill Marcolini.

Chief Adams handed out an Agenda for the workshop regarding various topics to be discussed.

Commissioner Berndt stated for the record this is a workshop for discussion only and no action to be taken tonight on any subject.

The first topic to be discussed by Chief Adams was an update on the Budget. He passed out information to all Commissioners regarding the future year's budget with examples of a 12% reduction and a 24% reduction in the budget projected from 2008/09 to 2012/13. Much was discussed regarding the reserve accounts.

Part of the economic challenges for the Department is more tax cuts from the Governor in reducing taxes, this would decrease tax income to build new stations. Commissioner Hemingway is concerned with South of St. Rt. 82 area. He suggested looking into this area for land to build a future station or an above ground water storage tank. Commissioner Guzman stated at this time for the District to stay at operations cost's only and no additional spending, land, etc. All Commissioners agreed.

New stations were also discussed with the rebuilding of Station # 102 as a first priority and then for Station # 106 at North Sunshine Blvd. and 12st W. Rob Fowler, Jr. was in attendance and explained with his map where the station would be built and the future of the Lockett Road extension, to connect with North Sunshine Blvd.

Chief Adams discussed the 5 year plan, which was updated in 2007. Dr. Granito's 5 year forecast for the economy is that it would go down and the ad valorem tax would not hold as in previous years. Chief Adams stated we have met all of Dr. Granito suggestions in his plan. His recommendations for the new stations and also for the two aerials for our District.

Chief Adams stated the Board had tabled investments from the previous Commission meeting. Finance Specialist Anita Kressel addressed the Board with information

regarding Certificate of Deposits and their rates. She stated the rates are higher than the Money Market account we now have. Some discussion and suggestions on how much money to put in the Certificate of Deposits and how long the term, being 3, 6, or 12 months.

Chief Adams handed out to the Board a copy of an updated organizational chart. Life Safety Management would now be under Chief Adams and the tradesperson position would be under Deputy Chief Liedtke.

Chief Adams also addressed the Board in regards to the administrative staff going to a 4 day 10 hour a day work week. He stated it would save the cost on electric with not having everyone in the office 1 day a week, and also save gas for the staff that have take-home vehicles. Much was discussed regarding his suggestion.

Workshop adjourned at 5:30 pm.

**Lehigh Acres Fire Control and Rescue District**  
**Receipts and Disbursements**  
**For the fifth month ending February 28, 2009**

	Period To Date		Annual Budget	Year To Date		Budget Variance
	Actual	%		Actual	%	
<b>Beginning Cash</b>	-		\$ 9,246,725	\$ 11,106,381.86	120.11%	\$ 1,859,656.86
Ad Valorem Taxes	553,651.00	3.34%	\$ 16,597,847	12,724,992.75	76.67%	(3,872,854.25)
Grants	-	0.00%	\$ -	-	0.00%	-
Donations	10.00	5.00%	\$ 200	10.00	5.00%	(190.00)
William Ziegler Memorial	-	0.00%	\$ -	225.00	0.00%	(225.00)
Paul J. Dube Paramedic Fund	-	0.00%	\$ -	-	0.00%	-
Inspection Fees	3,311.64	6.62%	\$ 50,000	15,563.16	31.13%	(34,436.84)
Ambulance Billing	130,206.32	13.02%	\$ 1,000,000	499,698.96	49.97%	(500,301.04)
Suppression Fees	-	0.00%	\$ -	-	0.00%	-
Interest	5,323.87	10.65%	\$ 50,000	21,643.30	43.29%	(28,356.70)
Interest - Impact Fees	40.90	0.00%	\$ -	212.67	0.00%	212.67
Interest-Ad Valorem	-	0.00%	\$ -	32,186.29	0.00%	32,186.29
Impact Fees	-	0.00%	\$ -	-	0.00%	-
Proceeds from Insurance	-	0.00%	\$ -	10,354.83	0.00%	10,354.83
Miscellaneous Income	7,647.75	21.85%	\$ 35,000	43,580.08	124.51%	8,580.08
Other Government Revenue	-	0.00%	\$ 12,000	-	0.00%	(12,000.00)
Prevention Fees & Sales	-	0.00%	\$ -	-	0.00%	-
<b>Total Receipts</b>	<b>\$ 700,191.48</b>	<b>2.59%</b>	<b>\$ 26,991,772</b>	<b>24,454,848.90</b>	<b>90.60%</b>	<b>(2,537,373.10)</b>
<b>Disbursements</b>						
1100 Salaries	720,933.56	6.53%	11,042,384	4,050,056.74	36.68%	6,992,327.26
1200 Employee Benefits	438,273.57	7.65%	5,729,560	2,157,692.65	37.66%	3,571,867.35
3310 Professional Services	44,210.28	3.15%	1,405,420	406,022.70	28.89%	999,397.30
3340 Contract Services	15,290.30	16.44%	93,000	33,558.79	36.08%	59,441.21
3400 Travel Commission	-	0.00%	1,000	-	0.00%	1,000.00
3410 Communications	6,038.76	5.23%	115,400	37,983.99	32.92%	77,416.01
3430 Utilities	8,399.81	6.66%	126,036	45,179.60	35.85%	80,856.40
3440 Rentals	975.00	6.09%	16,000	3,900.00	24.38%	12,100.00
3450 Insurance/General	11,754.00	7.84%	150,000	62,378.84	41.59%	87,621.16
3460 Maintenance	30,576.33	8.44%	362,236	134,773.64	37.21%	227,462.36
3480 Promotional	-	0.00%	20,000	16,001.48	80.01%	3,998.52
3490 Other Current Charges	13,592.53	4.65%	292,620	46,086.62	15.75%	246,533.38
3510 Office	2,575.97	7.81%	33,000	6,859.00	20.78%	26,141.00
3520 Operating Supplies	50,000.49	5.46%	916,120	216,433.20	23.62%	699,686.80
6600 Capital	11,626.14	1.67%	697,169	570,387.77	81.81%	126,781.23
7700 Debt Service	-	0.00%	-	-	0	-
8000 Bad Debt Expense	1,620.00	0.26%	635,000	1,620.00	0.26%	633,380.00
9000 Collection Fees	226.75	2.27%	10,000	3,868.07	38.68%	6,131.93
9900 Operating Reserves	-	0.00%	1,000,000	-	0.00%	1,000,000.00
9901 Capital Reserves	-	0.00%	3,000,000	-	0.00%	3,000,000.00
9902 Personnel Reserves	-	0.00%	346,827	-	0.00%	346,827.00
9905 Disaster Reserves	-	0.00%	1,000,000	-	0.00%	1,000,000.00
<b>TOTAL DISBURSEMENTS</b>	<b>\$ 1,356,093.49</b>	<b>5.02%</b>	<b>26,991,772</b>	<b>\$ 7,792,803.09</b>	<b>28.87%</b>	<b>\$ 19,198,968.91</b>
<b>YTD NET</b>				<b>\$ 16,662,045.81</b>		

These reports are provided on a cash basis and are intended for internal use only.

**LEHIGH ACRES FIRE CONTROL RESCUE DISTRICT  
BREAKDOWN OF ACCOUNTS  
FOR THE FIFTH  
MONTH ENDING FEBRUARY 28, 2009**

	PERIOD TO DATE		Annual Budget	YEAR TO DATE		Budget Variance
	Actual	%		Actual	%	
<b>1100 SALARIES</b>						
1105 Commission Salary	2,500.00	8.33%	30,000	12,500.00	41.67%	17,500.00
1110 Administrative Salaries	67,864.96	6.26%	1,084,534	377,802.77	34.84%	706,731.23
1120 Regular Salaries	607,212.91	6.75%	9,000,848	3,327,868.65	36.97%	5,672,979.35
1130 Holiday Pay	25,928.83	5.93%	436,892	222,665.45	50.97%	214,226.55
1140 Overtime	17,426.86	5.81%	300,000	86,212.18	28.74%	213,787.82
1150 Sick Time	-	0.00%	123,000	-	0.00%	123,000.00
1160 Annual Sick Time Pay	-	0.00%	67,110	23,007.69	34.28%	44,102.31
<b>Total Salaries</b>	<b>720,933.56</b>	<b>6.53%</b>	<b>11,042,384</b>	<b>4,050,056.74</b>	<b>36.68%</b>	<b>6,992,327.26</b>
<b>1200 EMPLOYEE BENEFITS</b>						
1210 Payroll Tax Expense	55,151.39	7.13%	773,832	292,689.53	37.82%	481,142.47
1220 Retirement	145,166.33	6.80%	2,133,875	798,217.61	37.41%	1,335,657.39
1221 Retirement Liability	52,483.52	68.03%	77,150	93,058.00	120.62%	(15,908.00)
1230 Group Insurance	160,043.59	6.98%	2,292,203	764,322.56	33.34%	1,527,880.44
1240 Worker's Compensation	25,428.74	5.65%	450,000	203,629.95	45.25%	246,370.05
1250 Unemployment Compensation	-	0.00%	2,500	5,775.00	231.00%	(3,275.00)
<b>Total Employee Benefits</b>	<b>438,273.57</b>	<b>7.65%</b>	<b>5,729,560</b>	<b>2,157,892.65</b>	<b>37.66%</b>	<b>3,571,867.35</b>
<b>3310 PROFESSIONAL SERVICES</b>						
3311 Property Appraiser	-	0.00%	150,000	61,594.52	41.06%	88,405.48
3312 Legal Fees	9,364.88	4.68%	200,000	35,448.30	17.72%	164,551.70
3313 Medical Director	5,000.00	8.33%	60,000	25,000.00	41.67%	35,000.00
3314 Physicals	-	0.00%	76,850	3,965.00	5.16%	72,885.00
3315 Land Taxes	-	0.00%	4,000	2,337.00	58.43%	1,663.00
3316 Tax Collector's Commission	11,073.01	1.27%	873,570	252,913.10	28.95%	620,656.90
3317 Actuarial Study	-	0.00%	15,000	-	0.00%	15,000.00
3319 Miscellaneous Charges	772.39	77.24%	1,000	3,264.78	326.48%	(2,264.78)
3320 Audit	18,000.00	72.00%	25,000	21,500.00	86.00%	3,500.00
<b>Total Professional Services</b>	<b>44,210.28</b>	<b>3.15%</b>	<b>1,405,420</b>	<b>406,022.70</b>	<b>28.89%</b>	<b>999,397.30</b>
<b>3340 CONTRACT SERVICES</b>						
3342 Outside Maintenance	-	0.00%	2,000	135.00	6.75%	1,865.00
3343 Ambulance and Medical Billing	15,290.30	15.80%	91,000	33,423.79	36.73%	57,576.21
3344 5 Year Plan	-	0.00%	-	-	0.00%	-
<b>Total Contract Services</b>	<b>15,290.30</b>	<b>16.44%</b>	<b>93,000</b>	<b>33,558.79</b>	<b>6.75%</b>	<b>59,441.21</b>
<b>3400 TRAVEL/COMMISSION</b>	-	0.00%	1,000	-	0.00%	1,000.00
<b>3410 COMMUNICATIONS</b>	6,038.76	5.23%	115,400	37,983.99	32.92%	77,416.01
<b>3430 UTILITIES</b>						
3431 Electric	6,432.89	6.72%	95,700	35,689.75	37.29%	60,010.25
3432 Utilities	1,966.92	6.48%	30,336	9,489.85	31.28%	20,846.15
<b>Total Utilities</b>	<b>8,399.81</b>	<b>6.66%</b>	<b>126,036</b>	<b>45,179.60</b>	<b>35.85%</b>	<b>80,856.40</b>
<b>3440 RENTALS</b>	975.00	6.09%	16,000	3,900.00	24.38%	12,100.00
<b>3450 INSURANCE (GENERAL)</b>	11,754.00	7.84%	150,000	62,378.84	41.59%	87,621.16
<b>3460 MAINTENANCE</b>						
3461 Building Maintenance	3,523.34	9.47%	37,200	13,235.32	35.58%	23,964.66
3462 Equipment Maintenance	665.04	1.32%	50,305	11,292.46	22.45%	39,012.54
3463 Vehicle Maintenance	13,583.09	11.81%	115,000	54,816.47	47.67%	60,183.53
3464 Maintenance Contracts	12,804.86	8.02%	159,731	55,429.39	34.70%	104,301.61
<b>Total Maintenance</b>	<b>30,576.33</b>	<b>8.44%</b>	<b>362,236</b>	<b>134,773.64</b>	<b>37.21%</b>	<b>227,462.36</b>

**LEHIGH ACRES FIRE CONTROL RESCUE DISTRICT  
BREAKDOWN OF ACCOUNTS  
FOR THE FIFTH  
MONTH ENDING FEBRUARY 28, 2009**

	PERIOD TO DATE		Annual Budget	YEAR TO DATE		Budget Variance
	Actual	%		Actual	%	
<b>3480 PROMOTIONAL</b>	-	0.00%	20,000	16,001.48	80.01%	3,998.52
<b>3490 OTHER CURRENT CHGS &amp; OBLIGATIONS</b>						
3491 Motel/Travel/Per Diem	-	0.00%	21,785	1,115.94	5.12%	20,669.06
3492 Training	9,940.00	11.47%	86,690	27,929.90	32.22%	58,760.10
3493 Administrative/Board	15.99	0.29%	5,500	5,297.99	96.33%	202.01
3494 Administrative/Elections	-	0.00%	-	-	0.00%	-
3495 Administrative/Office	2,533.79	8.85%	28,645	10,375.04	36.22%	18,269.96
3496 Contingencies	1,102.75	0.74%	150,000	1,367.75	0.91%	148,632.25
<b>Total Other Current Chgs &amp; Obligations</b>	<b>13,592.53</b>	<b>4.65%</b>	<b>292,620</b>	<b>46,086.62</b>	<b>15.75%</b>	<b>246,533.38</b>
<b>3510 OFFICE</b>	<b>2,575.97</b>	<b>7.81%</b>	<b>33,000</b>	<b>6,859.00</b>	<b>20.78%</b>	<b>26,141.00</b>
<b>3520 DEPARTMENT SUPPLIES</b>						
3521 Department Supplies	5,706.92	5.74%	99,379	26,618.12	26.78%	72,760.88
3522 Paramedic Supplies	10,929.51	6.07%	180,000	66,111.05	36.73%	113,888.95
3523 Gas/Oil	10,659.29	3.05%	350,000	45,760.17	13.07%	304,239.83
3524 Uniforms	12,772.25	7.07%	180,675	48,292.86	26.73%	132,382.14
3525 Propane	440.25	1.47%	30,000	4,303.90	14.35%	25,696.10
3526 Computer Supplies	1,319.61	3.82%	34,551	4,713.88	13.64%	29,837.12
3527 Prevention Supplies	-	0.00%	-	-	0.00%	-
3528 Janitorial Supplies	1,473.19	6.41%	23,000	11,543.14	50.19%	11,456.86
3529 Training Supplies	6,466.00	56.15%	11,515	6,466.00	56.15%	5,049.00
3530 Shop Supplies	233.47	3.34%	7,000	2,624.08	37.49%	4,375.92
<b>Total Department Supplies</b>	<b>50,000.49</b>	<b>93.11%</b>	<b>916,120</b>	<b>216,433.20</b>	<b>23.62%</b>	<b>699,686.80</b>
<b>6600 CAPITAL</b>						
6620 Buildings	-	0.00%	-	-	0.00%	-
6630 Improvements/Other	6,661.00	0.00%	-	6,661.00	0.00%	(6,661.00)
6640 Machinery and Equipment	4,965.14	5.28%	94,124	12,670.59	13.46%	81,453.41
6641 Grants	-	0.00%	-	-	0.00%	-
6642 Impact Fees	-	0.00%	25,000	13,356.95	53.43%	11,643.05
6643 Computers	-	0.00%	21,700	-	0.00%	21,700.00
6644 Future Growth Fund	-	0.00%	-	-	0.00%	-
6645 Vehicles	-	0.00%	556,345	455,159.76	81.81%	101,185.24
6650 Const. In Progress	-	0.00%	-	82,539.47	0.00%	(82,539.47)
<b>Total Capital Outlay</b>	<b>11,626.14</b>	<b>1.67%</b>	<b>697,169</b>	<b>570,387.77</b>	<b>81.81%</b>	<b>126,781.23</b>
<b>7700 DEBT SERVICE</b>						
7710 Principal	-	0.00%	-	-	0.00%	-
7720 Interest on Loans	-	0.00%	-	-	0.00%	-
7730 Interest on Credit Line	-	0.00%	-	-	0.00%	-
<b>Total Debt Service</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>
<b>8000 Bad Debt Expense</b>	<b>1,620.00</b>	<b>0.26%</b>	<b>635,000</b>	<b>1,620.00</b>	<b>0.26%</b>	<b>633,380.00</b>
<b>9000 Collection Fees</b>	<b>226.75</b>	<b>2.27%</b>	<b>10,000</b>	<b>3,868.07</b>	<b>38.68%</b>	<b>6,131.93</b>
<b>9900 OPERATING RESERVES</b>	<b>-</b>	<b>0.00%</b>	<b>1,000,000</b>	<b>-</b>	<b>0.00%</b>	<b>1,000,000.00</b>
<b>9901 CAPITAL RESERVES</b>	<b>-</b>	<b>0.00%</b>	<b>3,000,000</b>	<b>-</b>	<b>0.00%</b>	<b>3,000,000.00</b>
<b>9902 PERSONNEL RESERVES</b>	<b>-</b>	<b>0.00%</b>	<b>346,827</b>	<b>-</b>	<b>0.00%</b>	<b>346,827.00</b>
<b>9905 DISASTER RESERVES</b>	<b>-</b>	<b>0.00%</b>	<b>1,000,000</b>	<b>-</b>	<b>0.00%</b>	<b>1,000,000.00</b>
<b>Total Operating Expenditures</b>	<b>1,356,093.49</b>	<b>5.02%</b>	<b>26,991,772</b>	<b>7,792,803.09</b>	<b>28.87%</b>	<b>19,198,968.91</b>

These reports are provided on a cash basis and are intended for internal use only.

<b>Lehigh Acres Fire Control and Rescue District</b> <b>Cash in the Bank</b> <b>February 28, 2009</b>
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**Bank Accounts**

**General Checking Bank Account: Interest Rate .40%**

General Funds	\$ 5,605,249.64
User Fee Funds	\$ 499,698.96
Suppression Fee Funds	\$ -
Sick Time Liability Funds	\$ 113,000.00
William Ziegler Memorial Funds	\$ 7,752.80
Paul J. Dube Paramedic Fund	\$ 2,265.00
Everett T. Byer Funds	\$ 11,164.70
<hr/>	
<b>Total Checking Account before Money Market Transfers:</b>	<b>\$ 6,239,131.10</b>
Net Money Market Transfers	\$ (6,020,276.36)
<b>Total Checking Account after Money Market Transfers:</b>	<b>\$ 218,854.74</b>

**Bus Money Market Bank Account: Interest Rate .40%** \$ 16,650,971.78

**Impact Fee Bank Account: Interest Rate .40%** \$ 133,331.60

**Total Cash Available:** **\$ 17,003,158.12**

**Lehigh Acres Fire Control and Rescue District**  
**Lehigh Acres , Florida 33974**  
**Reconciliation of Accounts**  
**February 28, 2009**  
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**GENERAL CHECKING BANK ACCOUNT:**

Balance	February 1, 2009		\$	685,889.52	
<b><u>Income:</u></b>			\$	688,965.98	
Ad Valorem Taxes:		\$	542,577.99		
Interest		\$	167.91		
Donations:		\$	10.00		
Inspection Fees:		\$	3,311.64		
User Fees:		\$	132,180.25		
Suppression Fees		\$	-		
Sales Tax Payable		\$	-		
William Ziegler Account		\$	-		
Paul J Dube Paramedic Fund		\$	-		
Miscellaneous Income:		\$	10,718.19		
Report Copies:	\$	44.00			
CPR	\$	40.00			
State of Florida	\$	5,981.61			
Christensen	\$	5.00			
Reimbursements:					
US Treasury	\$	4,647.58			
Proceeds from Insurance:			-		
Prevention Fees & Sales:		\$	-		
<b><u>Health Insurance:</u></b>			\$	2,091.25	
Bartley			451.09		
Cardoza			322.79		
MacArty			281.93		
Temple			733.51		
Kutz			301.93		
<b><u>Transfers:</u></b>	Net Transfers	\$	188,121.04	\$	188,121.04
<b><u>Checks:</u></b>				\$	(979,469.47)
Accounts Payable (see accompanying check list):		\$	(507,901.36)		
Ambulance Refunds		\$	(1,973.93)		
Child Support Payment		\$	(5,401.86)		
Payroll:		\$	(464,192.32)		
<b><u>Payroll tax deposits:</u></b>				\$	(219,539.08)
<b><u>Retirement Contribution:</u></b>				\$	(145,868.25)
<b><u>Adjusting entries:</u></b>				\$	(1,336.25)
Credit Card Processing Fee			(35.32)		
Account Analysis Fee			(737.07)		
Returned Check			(563.86)		
<b>Ending balance :</b>	<b>February 28, 2009</b>			<b>\$</b>	<b><u>218,854.74</u></b>

Lehigh Acres Fire Control and Rescue District  
 Accounts Payable and Ambulance Refund Check Register  
 February 28, 2009

<u>CHECK NUMBER</u>	<u>CHECK DATE</u>	<u>NAME</u>	<u>CHECK AMOUNT</u>
043772	2/3/2009	ALTEC	438.22
043773	2/3/2009	AmeriGas - Imokalee	440.25
043774	2/3/2009	American Messaging	100.21
043775	2/3/2009	AT&T Mobility	0.39
043776	2/3/2009	Barry's Gravely Tractors, Inc.	53.58
043777	2/3/2009	Bound Tree Medical, LLC	1,283.15
043778	2/3/2009	Carrot-Top Industries, Inc.	91.28
043779	2/3/2009	Channel Innovations Corp.	513.45
043780	2/3/2009	Comcast	100.00
043781	2/3/2009	DIRECTV	280.87
043782	2/3/2009	Embarq	2,670.32
043783	2/3/2009	FASD	50.00
043784	2/3/2009	FedEx	11.18
043785	2/3/2009	Florida Gulf Coast Univ./IOG	165.00
043786	2/3/2009	FGUA	462.71
043787	2/3/2009	Fisher Scientific, Inc.	1,586.86
043788	2/3/2009	Fisher Scientific, Inc.	4,095.80
043789	2/3/2009	Hill Manufacturing Co., Inc.	1,426.78
043790	2/3/2009	ADPI Intermedix	8,448.05
043791	2/3/2009	Knox Company	2,865.00
043792	2/3/2009	Kunkel Miller & Hament	864.88
043793	2/3/2009	Lehigh Acres Printing Company	193.28
043794	2/3/2009	Lee County Fire Chiefs' Assoc	500.00
043795	2/3/2009	Lee Liedtke	175.00
043796	2/3/2009	Memindex Inc.	34.24
043797	2/3/2009	Konica Minolta Bus Solutions	66.75
043798	2/3/2009	Municipal Equipment Company	1,600.00
043799	2/3/2009	Nextel Communications	1,069.91
043800	2/3/2009	NFPA	251.40
043801	2/3/2009	Ositech	753.75
043802	2/3/2009	Palm Beach Plumbing Parts	95.68
043803	2/3/2009	Susan Platas	131.72
043804	2/3/2009	Praxair Distribution SE, LLC	290.34
043805	2/3/2009	Safety-Kleen	159.30
043806	2/3/2009	Chris Schaefer	175.00
043807	2/3/2009	ScreenPrint Plus, Inc.	1,642.00
043808	2/3/2009	Stone Mountain, Ltd.	975.00
043809	2/3/2009	Sun Belt Medical/Emergi-Source	1,289.94
043810	2/3/2009	SunTrust BankCard, N.A.	3,207.02
043811	2/3/2009	Sunniland Corporation	845.28
043812	2/3/2009	Team Equipment, Inc.	14.78
043813	2/3/2009	Ten-8 Fire Equipment Inc.	5,996.49
043814	2/3/2009	Tire Kingdom	39.96
043815	2/3/2009	Trophy Center of SW Florida	105.10
043816	2/3/2009	Vance's Automotive Center	69.95
043817	2/3/2009	VF Imagewear, Inc.	813.26
043818	2/3/2009	Wallace International Trucks	1,140.53
043819	2/3/2009	Waste Management	1,000.83
043820	2/3/2009	William Welch	20.00
043821	2/3/2009	Worthington Sprinklers	1,582.58

Lehigh Acres Fire Control and Rescue District  
Accounts Payable and Ambulance Refund Check Register  
February 28, 2009

<u>CHECK NUMBER</u>	<u>CHECK DATE</u>	<u>NAME</u>	<u>CHECK AMOUNT</u>
043822	2/3/2009	Grainger	637.56
043823	2/3/2009	Reliance Standard Life Ins. Co	8,072.08
043824	2/10/2009	Vision Ace	625.01
043825	2/10/2009	Bouchard Insurance	11,754.00
043826	2/10/2009	Callaghan Tire	564.00
043827	2/10/2009	Channel Innovations Corp.	650.00
043828	2/10/2009	Corporate Billing, Inc.	880.08
043829	2/10/2009	Embarq Communications, Inc.	63.29
043830	2/10/2009	Embarq	320.29
043831	2/10/2009	2009 Fire Dept Instructor Conf	4,920.00
043832	2/10/2009	FFMIA	55.00
043833	2/10/2009	FGUA	474.00
043834	2/10/2009	Grease Monkey	230.78
043835	2/10/2009	HealthStream, Inc.	6,466.00
043836	2/10/2009	Henry Schein Inc.	80.16
043837	2/10/2009	IAFC Membership	214.00
043838	2/10/2009	Auto Parts of Lehigh Inc.	1,078.56
043839	2/10/2009	Joseph Lemmons	5,000.00
043840	2/10/2009	Physio-Control, Inc.	462.36
043841	2/10/2009	Konica Minolta Bus Solutions	143.06
043842	2/10/2009	Nationwide Retirement Solution	8,613.59
043843	2/10/2009	Newport Business Services	8.06
043844	2/10/2009	The News-Press - Ft. Myers	278.30
043845	2/10/2009	Office Depot	989.70
043846	2/10/2009	Praxair Distribution SE, LLC	923.51
043847	2/10/2009	Ritz Camera & Image	29.98
043848	2/10/2009	Ryan Petroleum	5,067.82
043849	2/10/2009	Sun Belt Medical/Emergi-Source	503.23
043850	2/10/2009	Suncoast Schools Fed. Cr. Un.	31,360.95
043851	2/10/2009	Southwest Florida Employee	2,284.56
043852	2/10/2009	United Healthcare	141,024.75
043853	2/10/2009	U.S. Dept. of Education	335.09
043854	2/10/2009	Voyager Fleet Systems, Inc.	80.53
043855	2/10/2009	Worthington Sprinklers	71.94
043856	2/11/2009	Lance Delgado	175.00
043857	2/11/2009	Chad Ketron	70.00
043858	2/11/2009	Ralph Ketron, Jr.	70.00
043859	2/11/2009	Lee County BOCC	500.00
043860	2/19/2009	Carrot-Top Industries, Inc.	237.80
043861	2/19/2009	CRS Technology	3,042.50
043862	2/19/2009	Crystal Springs Water Co.	12.50
043863	2/19/2009	The Difficult Airway Crs-EMS	1,050.00
043864	2/19/2009	Done Right Fire Gear Repair	126.00
043865	2/19/2009	Florida Retirement System	52,483.52
043866	2/19/2009	Gold Cup Coffee Service Inc.	69.00
043867	2/19/2009	HD Supply Electrical, LTD	80.22
043868	2/19/2009	ADPI Intermedix	6,842.25
043869	2/19/2009	Jason Collins	3,200.00
043870	2/19/2009	LCEC	5,037.39
043871	2/19/2009	LeeSar Reginal Service Center	116.10

Lehigh Acres Fire Control and Rescue District  
Accounts Payable and Ambulance Refund Check Register  
February 28, 2009

<u>CHECK NUMBER</u>	<u>CHECK DATE</u>	<u>NAME</u>	<u>CHECK AMOUNT</u>
043872	2/19/2009	Liberty Art Works, Inc.	305.00
043873	2/19/2009	Our Creations Florist	55.00
043874	2/19/2009	Overhead Door Co of Ft Myers	387.88
043875	2/19/2009	Palm Beach Plumbing Parts	42.93
043876	2/19/2009	Physicians Records Company	950.06
043877	2/19/2009	Praxair Distribution SE, LLC	284.56
043878	2/19/2009	Richard W. Pringle, P.A.	8,500.00
043879	2/19/2009	Progressive Business Publicat	195.50
043880	2/19/2009	ScreenPrint Plus, Inc.	232.50
043881	2/19/2009	Sprint	1,433.48
043882	2/19/2009	Ten-8 Fire Equipment Inc.	486.80
043883	2/19/2009	Tuscan & Company, PA	18,000.00
043884	2/19/2009	Worthington Sprinklers	714.02
043885	2/24/2009	Bound Tree Medical, LLC	7,192.04
043886	2/24/2009	Callaghan Tire	2,044.80
043887	2/24/2009	CRS Technology	1,584.00
043888	2/24/2009	CS Service Experts	6,661.00
043889	2/24/2009	FGUA	29.38
043890	2/24/2009	Florida Labor Law Poster Serv.	67.25
043891	2/24/2009	Henry Schein Inc.	3,033.42
043892	2/24/2009	Home Depot Credit Services	88.75
043893	2/24/2009	LCEC	1,395.50
043894	2/24/2009	Nationwide Retirement Solution	8,652.05
043895	2/24/2009	Overhead Door Co of Ft Myers	288.40
043896	2/24/2009	Praxair Distribution SE, LLC	168.85
043897	2/24/2009	Pyramid Remodeling & Const Inc	1,102.75
043898	2/24/2009	Ryan Petroleum	5,510.94
043899	2/24/2009	Sam's Club	1,231.77
043900	2/24/2009	Sun Belt Medical/Emergi-Source	154.33
043901	2/24/2009	Suncoast Schools Fed. Cr. Un.	31,360.95
043902	2/24/2009	SW Florida Prof. Firefighters	6,208.80
043903	2/24/2009	TRULY NOLEN BRANCH 079	60.00
043904	2/24/2009	U.S. Dept. of Education	367.52
043905	2/24/2009	VF Imagewear, Inc.	6,666.53
043906	2/24/2009	Wallace International Trucks	207.07
043907	2/25/2009	Solon Duncan	585.00
043908	2/25/2009	Preferred Governmental	25,428.74
043909	2/25/2009	Reliance Standard	8,662.20
043910	2/27/2009	Ambulance Billing	14.00
043911	2/27/2009	Ambulance Billing	35.50
043912	2/27/2009	Ambulance Billing	196.07
043913	2/27/2009	Ambulance Billing	317.07
043914	2/27/2009	Ambulance Billing	322.40
043915	2/27/2009	Ambulance Billing	215.50
043916	2/27/2009	Ambulance Billing	567.70
043917	2/27/2009	Ambulance Billing	305.69
<b>REPORT TOTAL \$</b>			<b>509,875.29</b>

**Lehigh Acres Fire Control and Rescue District**  
**Lehigh Acres , Florida 33974**  
**Reconciliation of Accounts**  
**February 28, 2009**  
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**MONEY MARKET BANK ACCOUNT:**

Balance	February 1, 2009		\$	16,833,936.86
Deposits			\$	-
Transfers In:	From Checking	\$	359,675.72	\$ 359,675.72
	From Impact Fees	\$	-	
Transfers Out:		\$	(547,796.76)	\$ (547,796.76)
Interest				5,155.96
Payments:			\$	-
<b>Ending balance :</b>	<b>February 28, 2009</b>		<b>\$</b>	<b><u>16,650,971.78</u></b>

**IMPACT FEE MONEY MARKET BANK ACCOUNT:**

Balance	February 1, 2009		\$	133,290.70
Deposits			\$	-
Transfers out to Money Market			\$	-
Construction Loan Payment			\$	-
Interest			\$	40.90
<b>Ending balance :</b>	<b>February 28, 2009</b>		<b>\$</b>	<b><u>133,331.60</u></b>

**Lehigh Acres Fire Control and Rescue District**  
**Liabilities**  
**February 28, 2009**

**Current Liabilities:**

**Accounts Payable**

Miscellaneous Payables (See Breakdown next pg)	\$	(33,414.37)
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**Retirement Payable**

Miscellaneous Payables (See Breakdown next pg)	\$	(145,166.33)
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**Long Term Liabilities:**

<b>Total Long Term Liabilities</b>	<b>\$</b>	<b>-</b>
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**Lehigh Acres Fire Control and Rescue District  
Accounts Payable and Retirement Payable Breakdown  
February 28, 2009**

**Accounts Payable**

	Vendor Name	Balance Due Vendor	Description
1	A Great Shirt For Less	\$ (9,862.45)	Uniforms
2	Alert One Fire, Inc.	\$ (120.00)	Building Maintenance
3	Jim Allen	\$ (80.11)	Shop Supplies
4	AmeriGas	\$ (301.51)	Propane
5	ARAMARK Refreshment Serv	\$ (69.00)	Department Supplies
6	AT&T	\$ (0.64)	Communications
7	Bound Tree Medical	\$ (4,129.20)	Paramedic Supplies
8	Comcast	\$ (100.00)	Communications
9	Crystal Springs Water	\$ (131.95)	Department Supplies
10	Directv	\$ (91.96)	Communications
11	Emergency Medical Products	\$ (188.85)	Paramedic Supplies
12	EMS Consultants	\$ (2,250.00)	Maintenance Contracts
13	FDIC	\$ (10.00)	Training
14	FGUA	\$ (370.57)	Water
15	Gall's Inc.	\$ (177.03)	Uniforms
16	Hall-Mark Fire	\$ (365.17)	Vehicle Maintenance
17	Henry Schein	\$ (226.40)	Paramedic Supplies
18	Ambulance Refund	\$ (22.20)	Ambulance Refund
19	Kunkel Miller & Hamet	\$ (2,067.00)	Legal Fees
20	Law Enforcement Supply	\$ (115.12)	Vehicle Maintenance
21	LeeSar	\$ (51.84)	Paramedic Supplies
22	Masimo Corp	\$ (4,000.00)	Machinery/Equipment
23	Physio-Control	\$ (899.93)	Paramedic Supplies
24	Praxair Distribution	\$ (313.35)	Paramedic Supplies
25	ProPac	\$ (742.37)	Grants
26	Ambulance Refund	\$ (229.20)	Ambulance Refund
27	ScreenPrint Plus	\$ (40.00)	Uniforms
28	Southeast Power Systems	\$ (447.74)	Vehicle Maintenance
29	Stone Mountain	\$ (975.00)	Maintenance Contracts
30	SunBelt Medical	\$ (334.25)	Paramedic Supplies
31	Vance's Automotive Center	\$ (235.90)	Vehicle Maintenance
32	VF Imagewear	\$ (256.83)	Uniforms
33	Wallace International	\$ (3,294.87)	Vehicle Maintenance
34	WTEC	\$ (913.93)	Equipment Maintenance
	<b>Total</b>	<b>\$ (33,414.37)</b>	

**Retirement Payable**

	Vendor Name	Balance Due Vendor	Description
1	Florida Department of Revenue	\$ (145,166.33)	Retirement
	<b>Total</b>	<b>\$ (145,166.33)</b>	

<b>Lehigh Acres Fire Control and Rescue District</b> <b>Ambulance User Fees Billed &amp; Outstanding</b> <b>February 28, 2009</b>
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User Fees Outstanding @ 10/01/08 (Audited)	\$ 2,497,603.00
<b>User Fees Billed</b>	<b>\$ 756,755.00</b>
Total User Fees Billed @ 2/28/09	\$ 3,254,358.00
Less: Allowance for Doubtful Accounts	\$ (2,241,022.00)
Net User Fees Receivable	\$ 1,013,336.00
<b>Less: User Fees Cash Received Net of Refunds @ 2/28/09</b>	<b>\$ (499,698.96)</b>
Outstanding User Fees before W/O's, Refunds & Allowance @ 2/28/09	\$ 513,637.04
<b>Governmental Contractual Write-Offs</b>	<b>\$ (171,086.30)</b>
<b>Net User Fees Outstanding @ 2/28/09</b>	<b>\$ 342,550.74</b>