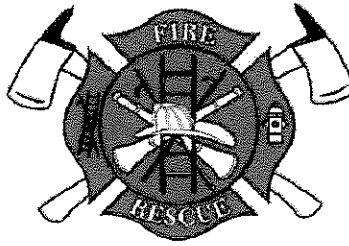


Lehigh Acres Fire Control
&
Rescue District



COMMISSION MEETING

June 17, 2009



LEHIGH ACRES FIRE CONTROL AND RESCUE DISTRICT
NOTICE OF MEETING

**A REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS WILL BE HELD AT
VETERAN'S PARK RECREATION CENTER, 55 S. HOMESTEAD RD., LEHIGH ACRES
AT 4:00pm, Wednesday, June 17, 2009**

AGENDA

CALL MEETING TO ORDER _____

PLEDGE OF ALLEGIANCE _____

INVOCATION _____

ADOPTION OF AGENDA _____

PRESENTATION

Presentation of Axe to Ass't. Chief Haugh (Chief Adams) _____

CONSENT AGENDA _____

- Minutes of Previous Meetings
- Treasurers Report
- Add Budget Line 522.3321 Professional Service Fees

DEPARTMENT REPORTS _____

- Chief
- DVP 6 and 19
- Department Attorney

PUBLIC COMMENTS (on Agenda items) _____

COMMISSIONERS REPORTS _____

UNFINISHED BUSINESS

- Credit Line (Ch. Adams) _____

NEW BUSINESS

- ADPI Contract (Ch Adams) _____
- Tentative Millage for 2009/10(Ch. Adams) _____
- Budget Workshops and Hearing Dates (Ch. Adams) _____

PUBLIC COMMENT (General) _____

COMMISSIONER'S COMMENTS _____

ADMINISTRATIVE COMMENTS _____

ADJOURNMENT

Any person wishing to appeal an official decision made on any subject by the Board of Fire Commissioners, Lehigh Acres Fire Control and Rescue District, at a meeting or hearing will need a verbatim record of the proceedings. This record must include the testimony and evidence upon which the appeal is to be based. If an individual requires special aid or services as addressed in the Americans With Disabilities Act (ADA), please contact Chief Donald Adams at (239) 303.5300.

LEHIGH ACRES FIRE CONTROL AND RESCUE DISTRICT

SPECIAL MEETING

MINUTES

May 6, 2009

The May 6, 2009 Special Meeting of the Lehigh Acres Fire Control and Rescue District Board of Commissioners was opened at 1:00 PM by President Berndt. Present were Commissioners Berndt, Adams, Guzman, Barrett and Hemingway. Chief Don Adams, Assistant Chief Jeff Haugh, Administrative Assistant Susan Platas, Finance Specialist Anita Kressel and Secretary Jill Marcolini, and Attorney Richard Pringle.

Also in Attendance were Dr. Joseph Lemmons Medical Director, Walt Stephens President Local 1826, John Wayne DVP District 19, Mike Pernal DVP District 6, John Wilson of Lee County EMS, and Chief Mike Becker of Ft. Myers Beach Fire & Rescue, Chief Kinsey and Assistant Chief Ken Craft of Bonita Springs Fire.

After the Pledge of Allegiance, Commissioner Berndt asked Chief Adams to give the invocation.

Commissioner Berndt stated this is a Special Meeting of the Lehigh Acres Board of Commissioners to talk about different scenarios and discuss the 2009/2010 Revenues & Expenditures for the upcoming budget. Commissioner Berndt stated that back in March when Chief Adams had spoke with Mr. Ken Wilkinson Property Appraiser, regarding the ad valorem tax and the prospect of a short fall of as much as 40%. The Board then decided to schedule a meeting to discuss different scenarios for a solution. He also stated no decisions will be made tonight regarding the upcoming budget. The soft numbers for the District will come out in June.

PUBLIC COMMENT (On Agenda Items)

Jerry Karrick – Majestic Golf Club –Thanked the Board for letting the public speak at this special meeting. He spoke about businesses that want to come into Lehigh and ask about the Fire District, EMS, schools and churches. He asked the Board to look into other cutbacks, adjustments, or millage, and to maintain the status quo.

Ed Weiner believes things should stay the way they are especially with trying to get new businesses in Lehigh. He does not want fire personnel cut. Leave expenditures stay status quo.

Kevin Shea stated the past few years the Board should have watch expenses. He stated at previous Board meetings that he had addressed the Board himself on the impending shortfalls of the ad valorem taxes.

Robert Anderson Lehigh resident stated to the Board his opinion to reduce the budget has 5 major points.

Board of Commissioners work for free for one year, a 12% pay cut from the position of Chief on down, No PIO, no spending capital for one full year, and one Assistant Chief retire.

Chief Adams read part of the April 1, 2009 memorandum which was sent out to all personnel after the prediction that revenue in Lehigh Acres could drop as much as 40%.

Each Board member and extended guests in attendance received summery sheets of the 7 different scenarios. Chief Adams read through each one and explained the consequences of each scenario, (if the short fall comes between 24 to 40 percent). The summary sheets were as follows.

SUMMARY SHEET

SUMMARY SHEET 1

Expenditures stay status quo

SUMMARY SHEET 2

9 Line Personnel
2 Administration Personnel

SUMMARY SHEET 3

12 Line Personnel
4 Administration Personnel

SUMMARY SHEET 4

9 Line Personnel
4 Administration Personnel

SUMMARY SHEET 5

24 Line Personnel

SUMMARY SHEET 6

12 Line Personnel

SUMMARY SHEET 7

44 Line Personnel

Much discussion between the Board and Mr. Wilson from Lee County EMS regarding the elimination of our five rescues and using Lee County EMS to assume the responsibility of our District. Commissioner Guzman concerns are response time and that Lee County EMS has the same level of service for our District as we do now.

Commissioner Hemingway addressed the Board regarding the new engine which is on order. He asked Chief Adams the cost of cancelling the order, if and what penalty would the District have to pay. Chief Adams answered his concerns. Commissioner Hemingway also asked what engine it would be replacing. Chief Adams stated Engine 103. Commissioner Hemingway would like the maintenance information of Engine 103. Chief Adams stated he would be able to get him that information.

Walt Stevens, President of Local 1826 asked Mr. Wilson if he would be able to find the expense for the county to transport here to Lehigh. Mr. Wilson stated he could bring back the information to Mr. Stevens.

Commissioner Berndt asked Attorney Pringle about a lease agreement with the bank against the Buildings (Stations #104 and #105). Attorney Pringle stated he would have to look into a lease agreement with the bank against the buildings for the purpose of General Revenue. He stated it has been done at other Districts for the purchase of equipment. He stated he would bring back the information to the Board.

Commissioner Berndt stated we have a lot of smart employees with good ideas and he wants them to communicate with the Chief and their union representative to come to a resolution that we can work together through this.

Commissioner Hemingway would like Chief Adams to give the Board a little more information on personnel with salaries, all benefits, use of vehicles and what he was he was looking at in reducing the budget. Regarding positions, whether eliminating 2 positions and combining two job descriptions into one.

Commissioner Hemingway stated he has maintenance concerns and if it would be cost efficient to take our apparatus to the county for maintenance or even repairs. He questioned if County employees were certified to work on our apparatus and how many employees they have and what was the down time for repairs. Commissioner Hemingway also commented on Alva Fire District and what their reason was for utilizing the County maintenance shop. He also questioned the propose agreement between Alva FD and Lehigh FD for in-kind services, such as maintenance. Chief Adams responded he was not sure why Alva's decided to utilize the county and was not sure why we have not followed through with the proposed agreement. Chief Adams discussed Lehigh outsourcing our maintenance division and the possibility of price mark ups on parts, and also the turnaround rate to have apparatus back in service would be longer. Chief Adams told Commissioner Hemingway that we could get him the information he requested.

PUBLIC COMMENTS

Steve Baker stated no one could have predated this would happen to the economy. He is proud of the District and its EMS. He also commented that the County Commissioner Frank Mann did not attend.

Mr. Baker asked the Board to stick up for their Firefighters; they are doing a great job and thanked Chief Adams.

Eric Crew stated he does construction work in Lehigh and he recognizes the District has a lot of concerns. He had questions regarding the taxes and impact fees the residents pay in Lehigh Acres as opposed to Lee County.

COMMISSIONERS COMMENTS

Commissioner Adams thanked the public, employees and guests for coming out and making comments.

Commissioner Berndt would like attorney Pringle to look into leasing back the buildings to see if we could generate income. He stated the Board is being pro-active. He's glad we had this meeting and everyone's input is important.

Commissioner Hemingway would like to thank the audience for coming and he hopes our next meeting would be an evening meeting so more of Lehigh could attend. To Chief Adams, if he could get this additional information he requested to the Commissioners before the next Commission meeting.

ADMINISTRATIVE COMMENTS

Chief Adams: He stated he would like to make sure of the direction of the Board at this point, we presented a lot of information today. Commissioner Hemingway has asked for additional information from the staff. Chief Adams asked the Board if there is anything else the Board would like to see us do.

Motion to adjourn 3:00 pm

LEHIGH ACRES FIRE CONTROL AND RESCUE DISTRICT

COMMISSION MEETING

MINUTES

May 21, 2009

The May 21, 2009 meeting of the Lehigh Acres Fire Control and Rescue District Board of Commissioners was opened at 4:00pm by President Berndt. Present were Commissioners Guzman, Berndt, Hemingway, Adams, and Barrett. Chief Don Adams, Assistant Chief Jeff Haugh, Administrative Assistant Sue Platas, Finance Specialist Anita Kressel, and Secretary Jill Marcolini. Attorney Richard Pringle was also in attendance.

After the Pledge of Allegiance, Commissioner Berndt asked Chief Adams to give the invocation.

ADOPTION OF AGENDA:

Commissioner Berndt asked if there were any additions, corrections or deletions to the agenda. Chief Adams would like to add under New Business, Apparatus and Amended Budget. Chief Adams also stated he would like to table Organizational Chart. Commissioner Guzman made a motion to adopt the agenda as amended Commissioner Adams second. Motion passed.

PUBLIC COMMENT ON AGENDA ITEMS: None.

CONSENT AGENDA:

- Fire Board Meeting Minutes of April 15, 2009
- Treasurers Report

Commissioner Guzman made a motion to accept the Consent Agenda Commissioner Barrett second. Motion Passed.

DEPARTMENT REPORTS

CHIEF ADAMS:

- * Received a thank you letter from Janet Taylor, chairwoman of the Hendry County Board of Commissioners for our assistance to the Felda Fires on Sunday, April 26, 2009.
- * Recently there has been some negativity over whether Commissioners were notified regarding the resignations of two Assistant Chiefs. He stated that he either notified you (each Commissioner) via the phone or in person, face-to-face, regarding the resignations.

- * Recently administration and union members met to brainstorm thoughts on how to reduce budget expenditures in order to save positions.

DVP 6 and 19: None

ATTORNEY RICHARD PRINGLE

- * Line of Credit document (RFP) is finished. The Board will be able to consider options at the June Commission Meeting.
- * LCEC additional easement document ready to close and authorize the Chairman to implement.

COMMISSIONER REPORTS: None

UNFINISHED BUSINESS:

Attorney Pringle spoke about the Line of Credit in his reports.

NEW BUSINESS:

4-10 hr. work days. - Administration

Chief Adams addressed the Board regarding the work schedule of Administration. He suggested the staff work 4-10 hour days. He feels it would save money on electricity, gas for bring home vehicles and help the moral of the department. Commissioner Hemingway's concerns were that no one would be at the office to answer phones on Friday's. Commissioner Berndt also had concerns regarding only being open 4 days a week. He feels the public regards the Fire Department being open 24/7. Much discussion between the Board and Chief Adams. Commissioner Adams addressed the office staff regarding their opinion. Finance Specialist Anita Kressel stated she would like the 4 10 hour days for personal reasons, Administrative Assistant Sue Platas and Secretary Jill Marcolini also would like the hours changed. Attorney Pringle stated a Memorandum of Understanding would be needed for District 6, and Chief Adams' contract. Commissioner Guzman made a motion to accept a 4 month trial period of 4 10-hour days for Chief and Administrative staff with a MOU from anyone involved in a contract. Commissioner Adams Second. Attorney Pringle stated an amendment to the motion should state one Memorandum of Understanding and one Contract Amendment. Commissioner Guzman amended his motion with at second from Commissioner Barrett. Motion Passed 3-2 with opposing votes from Commissioners Berndt and Hemingway.

LCEC Easement

Attorney Pringle addressed the Board regarding LCEC requesting additional easement and the fact he has made changes to the document. He also stated a motion needs to be made for approval of the request of the easement, approval of the chairman to sign and Attorney Pringle to finalize the document. Commissioner Hemingway's concerns were the LCEC lines put underground because of the heaviness of the lines. Commissioner Hemingway made a motion the District grant the easement under stipulation the lines put underground, and for authority of the Chairman to sign and Attorney Pringle to negotiate

the contract. Second from Commissioner Adams. Motion passed 3-2 with the opposing votes from Commissioners Barrett and Guzman.

Apparatus – Cancellation of Sutphen Monarch Pumper

Chief Adams stated a decision needs to be made regarding the Cancellation of the Sutphen. He had hand-outs to all board members regarding the cost of the cancellation and also if the District would look into leasing the pumper. As of today's date Sutphen would cost the District \$28,500 for canceling. We would then have a refund of \$426,000. One option was to lease the pumper for up to 10 years with a full refund, with an option to start paying in 18 months. Much discussion with the Board. President Berndt then passed the gavel to Vice-president Guzman. Commissioner Berndt made a motion that the District accept to pay the \$28,500 to cancel the contract and receive \$426,000 from the Monarch pumper and have Chief Adams handle the situation with Attorney Pringle and also a stipulation that the \$28,500 go to a future purchase. Second from Commissioner Barrett. Motion passed 5-0. Attorney Pringle then asked the Board if Sutphen says no to the stipulation of the future purchase. Chairman Berndt then answered we accept paying the \$28,500 and receive our refund and move on.

Vice-president Guzman then passed the Gavel back to President Berndt. Mr. Robert Anderson who was in the audience stated the figure should have been \$29,000 instead of the \$28,500. President Berndt then passed the gavel back to Vice-president Guzman, and made an amended his motion stating the District pays Sutphen \$29,000 for the cancellation of the Monarch pumper with a second from Commissioner Barrett. Motion Passed 5-0.

Amended Budget

Chief Adams stated to the Board a motion needs to be made to accept the Amended Budget for the first half of the 2008/2009 budget year. Finance Specialist Anita Kressel stated only two line items were actually different. Estimated Budget Brought Forward, and Operating Reserves. Commissioner Guzman made a motion to accept the Amended budget for half of the 2008/2009 fiscal year, Commissioner Hemingway second. Motion Passed.

PUBLIC COMMENTS:

Harold Doidge Lehigh resident commented to the Board they should have seen this shortfall coming. Mr. Doidge also stated to the Board he would not want to see any firefighters or paramedics laid off.

Robert Anderson Lehigh resident commented on where the money for the Sutphen came from, and where the refund would be put back into the budget. Chief Adams answered his concerns.

Matthew Hepner Lehigh resident has been an explorer with LAFD in the past. His opinion is for the District to look into volunteer firefighters. He has concerns with all the negative comments from the public. The public should realize all the good the District has done to make the community better.

COMMISSIONER COMMENTS:

Commissioner Adams: Thanked the public for coming out and their comments.

Commissioner Guzman: Thanked the public & comments made. The district has collected 1 million dollars in Ad Valorum taxes and another \$770,000 this month. He stated this is a positive for the District.

Commissioner Hemingway: Thanked the public and all comments. He stated he is 100% against cutting ambulance and paramedics. The district needs to pull together, cut expenses, and for the public to come forward and let the Board know if they have any ideas.

ADMINISTRATIVE COMMENTS: None

Meeting adjourned at 5:40 pm

Lehigh Acres Fire Control and Rescue District
Receipts and Disbursements
For the eighth month ending May 31, 2009

	Period To Date		Annual Budget	Year To Date		Budget Variance
	Actual	%		Actual	%	
Beginning Cash	-		\$ 9,246,725	\$ 11,106,381.86	120.11%	\$ 1,859,656.86
Ad Valorem Taxes	786,253.99	4.74%	\$ 16,597,847	15,108,385.00	91.03%	(1,489,462.00)
Grants	-	0.00%	\$ -	-	0.00%	-
Donations	-	0.00%	\$ 200	35.00	17.50%	(165.00)
William Ziegler Memorial	-	0.00%	\$ -	225.00	0.00%	(225.00)
Paul J. Dube Paramedic Fund	-	0.00%	\$ -	-	0.00%	-
Inspection Fees	4,920.60	9.84%	\$ 50,000	28,346.59	56.69%	(21,653.41)
Ambulance Billing	99,703.36	9.97%	\$ 1,000,000	816,918.07	81.69%	(183,081.93)
Suppression Fees	-	0.00%	\$ -	-	0.00%	-
Interest	5,464.00	10.93%	\$ 50,000	38,143.49	76.29%	(11,856.51)
Interest - Impact Fees	45.39	0.00%	\$ -	347.24	0.00%	347.24
Interest-Ad Valorem	-	0.00%	\$ -	32,186.29	0.00%	32,186.29
Impact Fees	-	0.00%	\$ -	193.62	0.00%	193.62
Proceeds from Insurance	489.51	0.00%	\$ -	33,795.72	0.00%	33,795.72
Miscellaneous Income	41,213.08	117.75%	\$ 35,000	94,997.35	271.42%	59,997.35
Other Government Revenue	-	0.00%	\$ 12,000	-	0.00%	(12,000.00)
Prevention Fees & Sales	-	0.00%	\$ -	-	0.00%	-
Total Receipts	\$ 938,089.93	3.48%	\$ 26,991,772	27,259,955.23	100.99%	267,733.23
Disbursements						
1100 Salaries	683,190.15	6.19%	11,042,384	6,139,507.42	55.60%	4,902,876.58
1200 Employee Benefits	345,088.97	6.02%	5,729,560	3,255,944.65	56.83%	2,473,615.35
3310 Professional Services	35,265.52	2.51%	1,405,420	531,676.37	37.83%	873,743.63
3340 Contract Services	-	0.00%	93,000	46,677.95	50.19%	46,322.05
3400 Travel Commission	-	0.00%	1,000	-	0.00%	1,000.00
3410 Communications	5,748.10	4.98%	115,400	61,961.51	53.69%	53,438.49
3430 Utilities	7,856.03	6.23%	126,036	71,242.06	56.53%	54,793.94
3440 Rentals	-	0.00%	16,000	4,975.00	31.09%	11,025.00
3450 Insurance/General	11,754.00	7.84%	150,000	97,640.84	65.09%	52,359.16
3460 Maintenance	25,581.33	7.06%	362,236	222,903.98	61.54%	139,332.02
3480 Promotional	24.00	0.12%	20,000	17,259.55	86.30%	2,740.45
3490 Other Current Charges	3,710.59	1.27%	292,620	81,465.10	27.84%	211,154.90
3510 Office	653.39	1.98%	33,000	11,257.24	34.11%	21,742.76
3520 Operating Supplies	53,185.69	5.81%	916,120	355,036.17	38.75%	561,083.83
6600 Capital	-	0.00%	697,169	649,465.08	93.16%	47,703.92
7700 Debt Service	-	0.00%	-	-	0	-
8000 Bad Debt Expense	-	0.00%	635,000	1,620.00	0.26%	633,380.00
9000 Collection Fees	1,143.42	11.43%	10,000	5,623.59	56.24%	4,376.41
9900 Operating Reserves	-	0.00%	2,980,654	-	0.00%	2,980,654.00
9901 Capital Reserves	-	0.00%	3,000,000	-	0.00%	3,000,000.00
9902 Personnel Reserves	-	0.00%	346,827	-	0.00%	346,827.00
9905 Disaster Reserves	-	0.00%	1,000,000	-	0.00%	1,000,000.00
TOTAL DISBURSEMENTS	\$ 1,173,201.19	4.05%	28,972,426	\$ 11,554,256.51	39.88%	\$ 17,418,169.49
YTD NET				\$ 15,705,698.72		

These reports are provided on a cash basis and are intended for internal use only.

**LEHIGH ACRES FIRE CONTROL RESCUE DISTRICT
BREAKDOWN OF ACCOUNTS
FOR THE EIGHTH
MONTH ENDING MAY 31, 2009**

	PERIOD TO DATE		Annual Budget	YEAR TO DATE		Budget Variance
	Actual	%		Actual	%	
1100 SALARIES						
1105 Commission Salary	2,500.00	8.33%	30,000	20,000.00	66.67%	10,000.00
1110 Administrative Salaries	64,702.26	5.97%	1,084,534	572,490.89	52.79%	512,043.11
1120 Regular Salaries	597,936.31	6.64%	9,000,848	5,144,328.93	57.15%	3,856,519.07
1130 Holiday Pay	-	0.00%	436,892	222,890.86	51.02%	214,001.14
1140 Overtime	18,051.58	6.02%	300,000	156,789.05	52.26%	143,210.95
1150 Sick Time	-	0.00%	123,000	-	0.00%	123,000.00
1160 Annual Sick Time Pay	-	0.00%	67,110	23,007.69	34.28%	44,102.31
Total Salaries	683,190.15	6.19%	11,042,384	6,139,507.42	55.60%	4,902,876.58
1200 EMPLOYEE BENEFITS						
1210 Payroll Tax Expense	52,264.03	6.75%	773,832	452,532.34	58.48%	321,299.66
1220 Retirement	137,168.36	6.43%	2,133,875	1,218,384.18	57.10%	915,490.82
1221 Retirement Liability	-	0.00%	77,150	93,058.00	120.62%	(15,908.00)
1230 Group Insurance	155,656.58	6.79%	2,292,203	1,231,707.70	53.73%	1,060,495.30
1240 Worker's Compensation	-	0.00%	450,000	254,487.43	56.55%	195,512.57
1250 Unemployment Compensation	-	0.00%	2,500	5,775.00	231.00%	(3,275.00)
Total Employee Benefits	345,088.97	6.02%	5,729,560	3,255,944.65	56.83%	2,473,615.35
3310 PROFESSIONAL SERVICES						
3311 Property Appraiser	-	0.00%	150,000	92,287.60	61.53%	57,712.40
3312 Legal Fees	660.00	0.33%	200,000	47,260.93	23.63%	152,739.07
3313 Medical Director	5,000.00	8.33%	60,000	40,000.00	66.67%	20,000.00
3314 Physicals	13,270.00	17.27%	76,850	17,235.00	22.43%	59,615.00
3315 Land Taxes	-	0.00%	4,000	2,337.00	58.43%	1,663.00
3316 Tax Collector's Commission	15,725.07	1.80%	873,570	300,580.93	34.41%	572,989.07
3317 Actuarial Study	-	44.50%	15,000	-	0.00%	15,000.00
3319 Miscellaneous Charges	610.45	61.05%	1,000	5,474.91	547.49%	(4,474.91)
3320 Audit	-	0.00%	25,000	26,500.00	106.00%	(1,500.00)
Total Professional Services	35,265.52	2.51%	1,405,420	531,676.37	37.83%	873,743.63
3340 CONTRACT SERVICES						
3342 Outside Maintenance	-	0.00%	2,000	135.00	6.75%	1,865.00
3343 Ambulance and Medical Billing	-	0.00%	91,000	46,542.95	51.15%	44,457.05
3344 5 Year Plan	-	0.00%	-	-	0.00%	-
Total Contract Services	-	0.00%	93,000	46,677.95	6.75%	46,322.05
3400 TRAVEL/COMMISSION	-	0.00%	1,000	-	0.00%	1,000.00
3410 COMMUNICATIONS	5,748.10	4.98%	115,400	61,961.51	53.69%	53,438.49
3430 UTILITIES						
3431 Electric	7,103.33	7.42%	95,700	56,217.36	58.74%	39,482.64
3432 Utilities	752.70	2.48%	30,336	15,024.70	49.53%	15,311.30
Total Utilities	7,856.03	6.23%	126,036	71,242.06	56.53%	54,793.94
3440 RENTALS	-	0.00%	16,000	4,975.00	31.09%	11,025.00
3450 INSURANCE (GENERAL)	11,754.00	7.84%	150,000	97,640.84	65.09%	52,359.16
3460 MAINTENANCE						
3461 Building Maintenance	4,801.02	12.91%	37,200	24,984.09	67.16%	12,215.91
3462 Equipment Maintenance	2,478.49	4.93%	50,305	20,899.39	41.55%	29,405.61
3463 Vehicle Maintenance	10,199.92	8.87%	115,000	97,183.08	84.51%	17,816.92
3464 Maintenance Contracts	8,101.90	5.07%	159,731	79,837.42	49.98%	79,893.58
Total Maintenance	25,581.33	7.06%	362,236	222,903.98	61.54%	139,332.02

**LEHIGH ACRES FIRE CONTROL RESCUE DISTRICT
BREAKDOWN OF ACCOUNTS
FOR THE EIGHTH
MONTH ENDING MAY 31, 2009**

	PERIOD TO DATE		Annual Budget	YEAR TO DATE		Budget Variance
	Actual	%		Actual	%	
3480 PROMOTIONAL	24.00	0.12%	20,000	17,259.55	86.30%	2,740.45
3490 OTHER CURRENT CHGS & OBLIGATIONS						
3491 Motel/Travel/Per Diem	1,249.84	5.74%	21,785	5,596.92	25.69%	16,188.08
3492 Training	1,582.10	1.83%	86,690	32,641.65	37.65%	54,048.35
3493 Administrative/Board	-	0.00%	5,500	5,297.99	96.33%	202.01
3494 Administrative/Elections	-	0.00%	-	-	0.00%	-
3495 Administrative/Office	878.65	3.07%	28,645	14,184.79	49.52%	14,460.21
3496 Contingencies	-	0.00%	150,000	23,743.75	15.83%	126,256.25
Total Other Current Chgs & Obligations	3,710.59	1.27%	292,620	81,465.10	27.84%	211,154.90
3510 OFFICE	653.39	1.98%	33,000	11,257.24	34.11%	21,742.76
3520 DEPARTMENT SUPPLIES						
3521 Department Supplies	11,739.84	11.81%	99,379	45,192.41	45.47%	54,186.59
3522 Paramedic Supplies	10,832.61	6.02%	180,000	104,151.72	57.86%	75,848.28
3523 Gas/Oil	10,729.76	3.07%	350,000	73,727.69	21.07%	276,272.31
3524 Uniforms	15,189.62	8.41%	180,675	83,746.86	46.35%	96,928.14
3525 Propane	584.02	1.95%	30,000	7,110.83	23.70%	22,889.17
3526 Computer Supplies	3,332.17	9.64%	34,551	15,551.79	45.01%	18,999.21
3527 Prevention Supplies	-	0.00%	-	-	0.00%	-
3528 Janitorial Supplies	471.34	2.05%	23,000	14,295.84	62.16%	8,704.16
3529 Training Supplies	-	0.00%	11,515	7,013.32	60.91%	4,501.68
3530 Shop Supplies	306.33	4.38%	7,000	4,245.71	60.65%	2,754.29
Total Department Supplies	53,185.69	47.32%	916,120	355,036.17	38.75%	561,083.83
6600 CAPITAL						
6620 Buildings	-	0.00%	-	-	0.00%	-
6630 Improvements/Other	-	0.00%	-	6,661.00	0.00%	(6,661.00)
6640 Machinery and Equipment	-	0.00%	94,124	71,950.06	76.44%	22,173.94
6641 Grants	-	0.00%	-	1,171.41	0.00%	(1,171.41)
6642 Impact Fees	-	0.00%	25,000	16,864.53	67.46%	8,135.47
6643 Computers	-	0.00%	21,700	15,118.85	69.67%	6,581.15
6644 Future Growth Fund	-	0.00%	-	-	0.00%	-
6645 Vehicles	-	0.00%	556,345	455,159.76	81.81%	101,185.24
6650 Const. in Progress	-	0.00%	-	82,539.47	0.00%	(82,539.47)
Total Capital Outlay	-	0.00%	697,169	649,465.08	93.16%	47,703.92
7700 DEBT SERVICE						
7710 Principal	-	0.00%	-	-	0.00%	-
7720 Interest on Loans	-	0.00%	-	-	0.00%	-
7730 Interest on Credit Line	-	0.00%	-	-	0.00%	-
Total Debt Service	-	0.00%	-	-	0.00%	-
8000 Bad Debt Expense	-	0.00%	635,000	1,620.00	0.26%	633,380.00
9000 Collection Fees	1,143.42	11.43%	10,000	5,623.59	56.24%	4,376.41
9900 OPERATING RESERVES	-	0.00%	2,980,654	-	0.00%	2,980,654.00
9901 CAPITAL RESERVES	-	0.00%	3,000,000	-	0.00%	3,000,000.00
9902 PERSONNEL RESERVES	-	0.00%	346,827	-	0.00%	346,827.00
9905 DISASTER RESERVES	-	0.00%	1,000,000	-	0.00%	1,000,000.00
Total Operating Expenditures	1,173,201.19	4.05%	28,972,426	11,554,256.51	39.88%	17,418,169.49

Lehigh Acres Fire Control and Rescue District Cash in the Bank May 31, 2009
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Bank Accounts

General Checking Bank Account: Interest Rate .40%

General Funds	\$	4,654,916.86
User Fee Funds	\$	717,229.53
Suppression Fee Funds	\$	-
Sick Time Liability Funds	\$	113,000.00
William Ziegler Memorial Funds	\$	7,752.80
Paul J. Dube Paramedic Fund	\$	2,265.00
Everett T. Byer Funds	\$	11,164.70
		180,682.18
Total Checking Account before Money Market Transfers:	\$	5,506,328.89
Net Money Market Transfers	\$	(5,325,646.71)
Total Checking Account after Money Market Transfers:	\$	180,682.18

<u>Bus Money Market Bank Account: Interest Rate .40%</u>	\$	15,742,742.19
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<u>Impact Fee Bank Account: Interest Rate .40%</u>	\$	133,659.79
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Total Cash Available:	\$	16,057,084.16
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Lehigh Acres Fire Control and Rescue District
 Lehigh Acres, Florida 33974
 Reconciliation of Accounts
 May 31, 2009
 Page 1

GENERAL CHECKING BANK ACCOUNT:

Balance	May 1, 2009		\$	180,682.18
			\$	913,120.61
<u>Income:</u>				
Ad Valorem Taxes:		\$	770,528.92	
Interest		\$	146.26	
Donations:		\$	-	
Inspection Fees:		\$	4,920.60	
User Fees:		\$	99,703.36	
Suppression Fees		\$	-	
Sales Tax Payable		\$	-	
William Ziegler Account		\$	-	
Paul J Dube Paramedic Fund		\$	-	
Miscellaneous Income:		\$	37,316.96	
Report Copies:	\$ 83.00			
CPR	\$ 90.00			
State of Florida	\$ 6,330.00			
Hurricane Fay	\$ 30,427.10			
LCFCA	\$ 386.86			
Reimbursements:				15.00
Directv	\$ 15.00			
Proceeds from Insurance:				489.51
			\$	3,640.91
<u>Health Insurance:</u>				
Bartley			424.90	
Cardoza			322.79	
MacArty			563.86	
Jackman			1,243.77	
Kutz			301.93	
Gonzalez			783.66	
			\$	229,635.50
<u>Transfers:</u>				
	Net Transfers		\$	229,635.50
			\$	(824,645.65)
<u>Checks:</u>				
Accounts Payable (see accompanying check list):		\$	(376,211.04)	
Ambulance Refunds		\$	(5,355.72)	
Child Support Payment		\$	(443,078.89)	
Payroll:		\$	(443,078.89)	
			\$	(202,059.18)
<u>Payroll tax deposits:</u>				
			\$	(143,649.87)
<u>Retirement Contribution:</u>				
			\$	(610.45)
<u>Adjusting entries:</u>				
Credit Card Processing Fee			(75.85)	
Account Analysis Fee			(534.60)	
Ending balance :	May 31, 2009		\$	<u>156,114.05</u>

Lehigh Acres Fire Control and Rescue District
 Accounts Payable and Ambulance Refund Check Register
 May 31, 2009

<u>CHECK NUMBER</u>	<u>CHECK DATE</u>	<u>NAME</u>	<u>CHECK AMOUNT</u>
044234	5/5/2009	Suncoast Schools Fed. Cr. Un.	30,113.99
044235	5/5/2009	U.S. Dept. of Education	336.92
044236	5/6/2009	Vision Ace	190.86
044237	5/6/2009	AmeriGas - Imokalee	584.02
044238	5/6/2009	American Messaging	100.36
044239	5/6/2009	J. FRANK AVEY, P.A.	150.00
044240	5/6/2009	Bob Dean Supply	48.62
044241	5/6/2009	Bolton Partners, Inc.	6,675.00
044242	5/6/2009	Bound Tree Medical, LLC	25.09
044243	5/6/2009	CDW Government, Inc.	2,982.81
044244	5/6/2009	Comcast	100.00
044245	5/6/2009	CS Service Experts	997.17
044246	5/6/2009	DIRECTV	194.96
044247	5/6/2009	Embarq	2,700.63
044248	5/6/2009	FedEx	29.81
044249	5/6/2009	FGUA	306.18
044250	5/6/2009	Fisher Scientific, Inc.	6,934.72
044251	5/6/2009	FLEETONE, LLC	72.86
044252	5/6/2009	Florida Detroit Diesel-Allison	82.46
044253	5/6/2009	Florida Enviromental Lab.	195.00
044254	5/6/2009	Grease Monkey	36.98
044255	5/6/2009	Hall-Mark Fire Apparatus, Inc.	862.60
044256	5/6/2009	Industrial Repair, Inc.	9.98
044257	5/6/2009	Kimball Midwest	276.34
044258	5/6/2009	Auto Parts of Lehigh Inc.	411.30
044259	5/6/2009	LMHS	24.00
044260	5/6/2009	Nationwide Retirement Solution	8,901.05
044261	5/6/2009	Nextel Communications	822.08
044262	5/6/2009	Palm Beach Plumbing Parts	70.09
044263	5/6/2009	Praxair Distribution SE, LLC	176.07
044264	5/6/2009	Reliance Standard Life Ins. Co	8,017.86
044265	5/6/2009	Safe Kids Worldwide	60.00
044266	5/6/2009	Safety-Kleen	79.00
044267	5/6/2009	Smith & Warren Co.	587.18
044268	5/6/2009	Sovereign Medical, LLC	1,502.00
044269	5/6/2009	SunTrust BankCard, N.A.	226.70
044270	5/6/2009	Vance's Automotive Center	84.95
044271	5/6/2009	Wallace International Trucks	4,238.62
044272	5/12/2009	Bouchard Insurance	11,754.00
044273	5/12/2009	Bound Tree Medical, LLC	5,252.45
044274	5/12/2009	Cintas Fire Protection	760.84
044275	5/12/2009	CRS Technology	2,831.25
044276	5/12/2009	DEP-Storage Tank Registration	50.00
044277	5/12/2009	Embarq Communications, Inc.	63.68
044278	5/12/2009	Florida Fire Chiefs' Assoc	380.00
044279	5/12/2009	FGUA	446.52
044280	5/12/2009	Fisher Scientific, Inc.	13,139.20
044281	5/12/2009	Hall-Mark Fire Apparatus, Inc.	285.00
044282	5/12/2009	Henry Schein Inc.	290.79
044283	5/12/2009	Joseph Lemmons	5,000.00

**Lehigh Acres Fire Control and Rescue District
Accounts Payable and Ambulance Refund Check Register
May 31, 2009**

<u>CHECK NUMBER</u>	<u>CHECK DATE</u>	<u>NAME</u>	<u>CHECK AMOUNT</u>
044284	5/12/2009	Lewis, Longman & Walker P.A.	660.00
044285	5/12/2009	Konica Minolta Bus Solutions	66.75
044286	5/12/2009	The News-Press - Ft. Myers	158.70
044287	5/12/2009	Our Creations Florist	54.95
044288	5/12/2009	Praxair Distribution SE, LLC	793.36
044289	5/12/2009	R-Wavè Medical Electronics	839.40
044290	5/12/2009	Ryan Petroleum	4,249.63
044291	5/12/2009	The Sherwin-Williams Co.	63.98
044292	5/12/2009	Sprint	1,439.68
044293	5/12/2009	Ten-8 Fire Equipment Inc.	6,739.83
044294	5/12/2009	Wallace International Trucks	929.43
044295	5/12/2009	Wiginton Fire Systems	169.25
044296	5/12/2009	WTEC	1,228.00
044297	5/12/2009	Grainger	484.18
044298	5/19/2009	Alligator Towing & Recovery	1,200.00
044299	5/19/2009	J. FRANK AVEY, P.A.	11,970.00
044300	5/19/2009	Bound Tree Medical, LLC	231.90
044301	5/19/2009	Cintas Fire Protection	285.00
044302	5/19/2009	CRS Technology	2,831.50
044303	5/19/2009	Crystal Springs Water Co.	92.05
044304	5/19/2009	CS Service Experts	336.60
044305	5/19/2009	DEP-Storage Tank Registration	25.00
044306	5/19/2009	Embarq	326.71
044307	5/19/2009	Fisher Scientific, Inc.	363.52
044308	5/19/2009	Sarah Fritz	1,482.10
044309	5/19/2009	LCEC	5,299.43
044310	5/19/2009	LeeSar Reginal Service Center	112.92
044311	5/19/2009	Med-Tech Resources, Inc.	2,483.17
044312	5/19/2009	Nationwide Retirement Solution	8,901.05
044313	5/19/2009	Office Depot	561.07
044314	5/19/2009	Susan Platas	119.01
044315	5/19/2009	Praxair Distribution SE, LLC	280.60
044316	5/19/2009	Professional Adjustment Corp.	1,013.71
044317	5/19/2009	Quality Custom Window Tinting	1,770.00
044318	5/19/2009	Radiology Regional Center	1,150.00
044319	5/19/2009	Ryan Petroleum	6,332.27
044320	5/19/2009	Safelite Fulfillment, Inc.	125.00
044321	5/19/2009	Sam's Club	507.84
044322	5/19/2009	Southeast Power Systems	7.40
044323	5/19/2009	Suncoast Schools Fed. Cr. Un.	30,113.99
044324	5/19/2009	SW Florida Prof. Firefighters	6,001.84
044325	5/19/2009	TRULY NOLEN BRANCH 079	60.00
044326	5/19/2009	United Healthcare	139,048.34
044327	5/19/2009	U.S. Dept. of Education	336.92
044328	5/19/2009	Wallace International Trucks	125.66
044329	5/19/2009	Wiginton Fire Systems	396.00
044330	5/19/2009	Worthington Sprinklers	296.21
044331	5/19/2009	WTEC	177.00
044332	5/26/2009	Crystal Springs Water Co.	80.80
044333	5/26/2009	Brian Hughes	112.00

Lehigh Acres Fire Control and Rescue District
Accounts Payable and Ambulance Refund Check Register
May 31, 2009

<u>CHECK NUMBER</u>	<u>CHECK DATE</u>	<u>NAME</u>	<u>CHECK AMOUNT</u>
044334	5/26/2009	Jason Collins	1,600.00
044335	5/26/2009	LCEC	1,803.90
044336	5/26/2009	Konica Minolta Bus Solutions	143.06
044337	5/26/2009	Reliance Standard	8,590.38
044338	5/26/2009	WTEC	232.00
REPORT TOTAL \$			<u>374,265.08</u>

Lehigh Acres Fire Control and Rescue District
Lehigh Acres , Florida 33974
Reconciliation of Accounts
May 31, 2009
Page 2

MONEY MARKET BANK ACCOUNT:

Balance	May 1, 2009	\$	15,967,067.74
Deposits		\$	-
Transfers In:	From Checking	\$	319,654.97
	From Impact Fees	\$	-
Transfers Out:		\$	(549,290.47)
Interest			5,309.95
Payments:		\$	-
Ending balance :	May 31, 2009	\$	<u>15,742,742.19</u>

IMPACT FEE MONEY MARKET BANK ACCOUNT:

Balance	May 1, 2009	\$	133,614.40
Deposits		\$	-
Transfers out to Money Market		\$	-
Construction Loan Payment		\$	-
Interest		\$	45.39
Ending balance :	May 31, 2009	\$	<u>133,659.79</u>

Lehigh Acres Fire Control and Rescue District
Liabilities
May 31, 2009

Current Liabilities:

Accounts Payable

Miscellaneous Payables (See Breakdown next pg)	\$	(61,877.12)
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Retirement Payable

Miscellaneous Payables (See Breakdown next pg)	\$	(136,285.48)
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Long Term Liabilities:

Total Long Term Liabilities	\$	-
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Lehigh Acres Fire Control and Rescue District
Accounts Payable and Retirement Payable Breakdown
May 31, 2009

Accounts Payable

	Vendor Name	Balance Due Vendor	Description
1	Ace Hardware	\$ (206.61)	Building Maintenance
2	Airvac	\$ (147.00)	Building Maintenance
3	Alert One Fire	\$ (120.00)	Building Maintenance
4	Amerigas	\$ (260.97)	Propane
5	J. Frank Avey	\$ (75.00)	Physicals
6	Bound Tree Medical	\$ (10,465.47)	Paramedic Supplies
7	Callaghan Tire	\$ (6,307.38)	Vehicle Maintenance
8	Comcast	\$ (100.00)	Communications
9	CRS Technology	\$ (2,362.50)	Maintenance Contracts
10	CS Service Experts	\$ (656.00)	Building Maintenance
11	Directv	\$ (289.94)	Communications
12	East County Water Control Dist	\$ (525.00)	Administrative Office
13	Elkhart Brass	\$ (270.91)	Equipment Maintenance
14	Embarq	\$ (2,701.03)	Communications
15	FedEx	\$ (17.50)	Office Supplies
16	FGUA	\$ (227.15)	Water/Garbage
17	Fisher Scientific	\$ (735.64)	Uniforms
18	Florida Detroit Diesel	\$ (1,433.85)	Vehicle Maintenance
19	Grease Monkey	\$ (142.84)	Vehicle Maintenance
20	Henry Schein	\$ (279.16)	Vehicle Maintenance
21	Ambulance Refund	\$ (22.20)	Ambulance Refund
22	Hill Manufacturing	\$ (1,657.16)	Shop Supplies
23	ADPI	\$ (6,189.66)	Vehicle Maintenance
24	Jack Lyons	\$ (149.66)	Vehicle Maintenance
25	Kunkel Miller & Hamert	\$ (4,095.20)	Legal Fees
26	LeeSar Regional	\$ (111.96)	Paramedic Supplies
27	Lehigh Auto Parts	\$ (391.56)	Vehicle Maintenance
28	Medtronic Physio	\$ (866.00)	Paramedic Supplies
29	Mid American Specialties	\$ (355.26)	Department Supplies
30	Konica Minolta	\$ (209.81)	Maintenance Contracts
31	Nextel	\$ (811.97)	Communications
32	Office Depot	\$ (445.94)	Office Supplies
33	Our Creations Florist	\$ (55.00)	Administrative Office
34	Praxair Distribution	\$ (1,441.57)	Paramedic Supplies
35	Richard Pringle	\$ (1,700.00)	Legal Fees
36	Professional Adjustment	\$ (646.01)	Collection Fees
37	Ambulance Refund	\$ (229.20)	Ambulance Refund
38	Ambulance Refund	\$ (541.00)	Ambulance Refund
39	SunTrust	\$ (2,625.00)	Various
40	Ten 8 Fire	\$ (9,389.76)	Vehicle Maintenance
41	Wallace International	\$ (2,295.58)	Vehicle Maintenance
42	Walsh Freightliner	\$ (190.48)	Vehicle Maintenance
43	Wurth	\$ (133.19)	Shop Supplies
	Total	\$ (61,877.12)	

Retirement Payable

	Vendor Name	Balance Due Vendor	Description
1	Florida Department of Revenue	\$ (136,285.48)	Retirement
	Total	\$ (136,285.48)	

Lehigh Acres Fire Control and Rescue District Ambulance User Fees Billed & Outstanding May 31, 2009
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User Fees Outstanding @ 10/01/08 (Audited)	\$ 2,497,603.00
User Fees Billed	\$ 1,215,560.00
Total User Fees Billed @ 4/30/09	<u>\$ 3,713,163.00</u>
Less: Allowance for Doubtful Accounts	<u>\$ (2,241,022.00)</u>
Net User Fees Receivable	\$ 1,472,141.00
Less: User Fees Cash Received Net of Refunds @ 4/30/09	<u>\$ (816,918.07)</u>
Outstanding User Fees before W/O's, Refunds & Allowance @ 4/30/09	\$ 655,222.93
Governmental Contractual Write-Offs	<u>\$ (250,479.84)</u>
Net User Fees Outstanding @ 4/30/09	<u><u>\$ 404,743.09</u></u>

**FIRE COMMISSION REGULAR MEETING
WEDNESDAY, JUNE 17, 2009
Lehigh Acres, FL 33974
At 4:00 PM**

PLEDGE OF ALLEGIANCE - LED BY THE COMMISSION

INVOCATION

ADOPTION OF AGENDA

PRESENTATION

- Presentation of Axe

CONSENT AGENDA

1. Approval of the Minutes for the previous Fire Rescue District Governing Body Regular Meeting
2. Treasurers Report

DEPARTMENT REPORTS

- Chief
 - In the mist of all the issues and concerns the District has dealt with recently with the reduction in revenue, I have been participating in the 2009 Florida Statewide Hurricane Exercise. The name of the Hurricane was Suiter. Although the path of Hurricane Suiter did not come across Southwest Florida, as Region 6 Fire Ambulance Coordinator, I still had to keep track of the storm and contact other agencies to provide resources to assist in mitigation of the storm damage. Of course all this was on paper and through emails.
 - With the 2009 hurricane season officially beginning June 1, we are working with affiliates to review and address emergency response issues in the event of a serious storm.
 - Several have told me that we have access to the Stimulus Moneys which Lee County Government has received. Therefore, prior to the Lee County Commission Meeting on June 9, 2009, myself and Patrick Comer walked the halls of the Courthouse to meet with County Commissioners to ask if the rumors of Lee County having stimulus money available for independent taxing districts was correct. The answer is there is no stimulus money available from Lee County for retaining or hiring personnel. The money they have received can only be utilized for capital projects.
 - Congress is expected to give final approval this month that would allow the use of federal funding to rehire laid off firefighters and prevent fire department staffing reductions. The Senate has approved its version of a Special Supplemental Appropriation containing language that allows the Secretary of the Department of Homeland Security (DHS) to waive the current rules for Staffing for

Adequate Fire and Emergency Response (SAFER) grants that have prevented using the money to save the jobs.

- In the June 1, 2009, issue of News-Press there was a quote by one of our citizens that stated “He was pleased to see Comer’s position eliminated. It is long overdue. We never had it before. It was costing taxpayers over \$100,000 a year to have this man.” For the record, this is not true. The District has had someone doing public information since 1996. In 1997, additional duties of public education were added to the job description. This is what Mr. Comer is currently doing. In addition, for the record, Mr. Comer’s total salary and benefit package is \$89,837.64, not \$100,000 as stated.
- I attended the June 3, 2009, rally to save firefighter positions where statements were made such as it was the Commissioners fault and they (referencing the Commissioners) should have seen this coming. For the record no one in our community or Nation can honestly state they knew property values in Lehigh would decline an anticipated 46.9%.
- June 4, 2009, was the graduation ceremony for those completing the Florida State University’s Certified District Manager Program. I cancelled my attendance due to the issues at hand with the short fall of revenue. Even though I was not in attendance I still graduated. I would like to thank the Commissioners for allowing me the opportunity of becoming certified.
- Adams percentage of reduction in annual salary.
 - DVP 6 & 19
 - Department Attorney

PUBLIC COMMENT (On Agenda Items)

COMMISSIONERS REPORT

UNFINISHED BUSINESS

- Credit Line (Adams/Pringle)

NEW BUSINESS

- ADPI Extension (Adams/Pringle)
 - The board authorized the cancellation of the ADPI Contract; however, we need a reinstatement/amendment to occur that stipulates accounts may be worked by ADPI for a term of 120 days from the date of service. In addition, accounts older than 120 days from the date of service should no longer be worked by ADPI and should be forwarded to LAFD by the 10th of the next month. Also maintaining access to patient records should be indefinite. Staff is requesting Board authorization to extend the agreement in light of the fact that

the agreement was initially approved by Board action and that it was also terminated by Board action.

- Tentative Millage Rate (Adams)
- Budget Workshops and Hearing Dates (Adams)

PUBLIC COMMENT (General)

COMMISSIONER'S COMMENTS

ADMINISTRATIVE COMMENTS

ADJOURNMENT

**FIRE COMMISSION REGULAR MEETING
WEDNESDAY, JUNE 17, 2009
Lehigh Acres, FL 33974
At 4:00 PM**

PLEDGE OF ALLEGIANCE - LED BY THE COMMISSION

INVOCATION

ADOPTION OF AGENDA

PRESENTATION

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CONSENT AGENDA

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 - DVP 6 & 19
 - Department Attorney

PUBLIC COMMENT (On Agenda Items)

COMMISSIONERS REPORT

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- Tentative Millage Rate (Adams)
- Budget Workshops and Hearing Dates (Adams)

PUBLIC COMMENT (General)

COMMISSIONER'S COMMENTS

ADMINISTRATIVE COMMENTS

ADJOURNMENT