

LEHIGH ACRES FIRE CONTROL AND RESCUE DISTRICT

COMMISSION MEETING

MINUTES

July 15, 2008

The July 15, 2008 meeting of the Lehigh Acres Fire Control and Rescue District Board of Commissioners was opened at 4:00 PM by President Berndt. Present were Commissioners Berndt, Adams, Barrett, Guzman and Hemingway. Chief Don Adams, Assistant Chief Jeff Haugh, Assistant Chief Solon Duncan, PIO Patrick Comer, Administrative Assistant Susan Platas, Secretary Jill Marcolini, and Bookkeeper Anita Kressel. Attorney Richard Pringle arrived at 4:15 pm.

After the Pledge of Allegiance, Commissioner Berndt asked Chief Adams to give the invocation.

Commissioner Berndt asked if there were any additions, corrections or deletions to the agenda. Chief Adams stated he would like to add under unfinished business for Attorney Pringle, re-establish the dates for the budget workshops and hearings.

ADOPTION OF AGENDA:

Commissioner Hemingway made a motion to adopt the agenda as amended Commissioner Guzman second. Motion Passed.

CONSENT AGENDA:

- Minutes of June 15, 2008 Meeting
- Treasurers Report

Commissioner Guzman made a motion to accept the Consent Agenda as presented. Commissioner Barrett second. Motion Passed.

DEPARTMENT REPORTS

CHIEF ADAMS:

- On July 17, 2008, \$2,809,860.52 dollars was transferred by Lee County Tax Collector to our account.
- Received a congratulation card from Senator Burt L. Saunders, for opening Station # 104. A reminder that Life Safety Management has moved into the new station to save on the monthly lease payments.
- In order to save on fuel cost, we have restricted the number of staff vehicles being taken home. Currently on the executive level chief officers are taking home their vehicle for emergency on-call response.

DVP 6 and 19:

- **DVP 6: None**
- **DVP 19: None**

ATTORNEY RICHARD PRINGLE:

- Attorney Pringle stated a motion needs to be made to accept the Budget workshops and Budget Hearings. (To be read out loud for the record).

PUBLIC COMMENT ON AGENDA ITEMS: NONE

COMMISSIONER REPORTS: NONE

UNFINISHED BUSINESS:

Proposed Millage 2008/2009 Budget:

Chief Adams stated to the Board to adopt the proposed millage rate for the 2008/2009 budget. This year's roll-back rate is 3.765 due to lower taxable property values. Chief Adams suggested a 3.0 millage rate. He also stated the Board could always lower it during the workshops. After much discussion Commissioner Guzman made a motion to adopt the proposed millage rate of 3.0 for the fiscal year 2008/2009 Commissioner Hemingway second. Motion Passed.

Budget Workshops and Hearing Dates:

Chief Adams stated the Board needs to re-establish the dates already made into public record for the Budget Workshops and Hearings. Commissioner Hemingway read the dates and times of each budget workshop and hearing. They are as follows:

- **August 8th 1st Budget Workshop 4:00 pm**
- **August 21st 2nd Budget Workshop 6-9 pm**
- **August 27th 3rd Budget Workshop 4:00 pm (if necessary)**
- **Sept. 2nd 4th Budget Workshop 4:00 pm**
- **Sept. 10th Tentative Budget Hearing 5:01 pm**
- **Sept. 23rd Final Budget Hearing 5:01 pm**

Commissioner Hemingway made a motion to accept the Budget workshops and Budget Hearing dates as read, Commissioner Guzman second. Motion Passed.

NEW BUSINESS:

Approval of amended 2007/08 Budget:

Chief Adams stated to the Board the amended budget is a recommendation of Tuscan and Company, our auditors. Chief Adams explained the highlights of the amended Budget. Commissioner Guzman made a motion to accept the 2007/2008 amended budget with a second from Commissioner Hemingway. Motion Passed. (copy of amended budget attached)

PUBLIC COMMENTS: NONE

COMMISSIONER COMMENTS:

- Commissioner Adams stated he has spoken to previous Commissioner Bruce Boyd regarding having Ken Wilkinson make a presentation at one of the Board meetings. Commissioner Adams also stated that he was at the “Meet the Candidates” at Veteran’s Park last Saturday July 12 and a resident came up to him and questioned why the Department in buying luxury items for \$60,000.
- Commissioner Hemingway confirmed that there are no luxury items. The Commissioners are aware how the money is being spent.

Commissioner Barrett made a motion to adjourn, Commissioner Hemingway second. Motion Passed.

Meeting adjourned at 4:26 pm.

2007- 2008 AMENDED BUDGET

Millage 2.7517

COMPARISON OF THREE YEARS

OBJECT OF EXPENDITURE		2005/2006 ADOPTED BUDGET	2006/2007 ADOPTED BUDGET	2007/2008 AMENDED BUDGET
522	1100 EMPLOYEE SALARIES	5,695,860	8,466,230	9,340,168
	1105 Commission	30,000	30,000	30,000
	1110 Administration	1,045,860	1,010,860	1,056,123
	1120 Regular	4,097,000	6,782,370	7,286,425
	1130 Holiday	140,000	200,000	354,620
	1140 Overtime	150,000	200,000	425,000
	1150 Sick Time Liability	93,000	103,000	113,000
	1160 Annual Sick Time Pay	140,000	140,000	75,000
522	1200 EMPLOYEE BENEFITS	3,138,900	4,683,208	5,082,831
	1210 Payroll Tax (FICA)	429,900	639,787	696,316
	1220 Retirement	964,000	1,663,800	1,818,055
	1221 Retirement Liability			73,440
	1230 Group Insurance	1,342,500	1,827,121	1,892,520
	1240 Worker's Comp	400,000	550,000	600,000
	1250 Unemployment Comp	2,500	2,500	2,500
522	3310 PROFESSIONAL SERVICES	219,120	449,210	1,565,537
	3311 Property Appraiser	62,620	112,710	154,000
	3312 Legal Fees	50,000	200,000	200,000
	3313 Medical Director	35,000	60,000	60,000
	3314 Physicals	55,000	60,000	60,000
	3315 Land Taxes	1,500	1,500	3,800
	3316 Tax Collector Commission			1,045,737
	3319 Miscellaneous Charges			2,000
	3320 Accounting/Audits	15,000	15,000	40,000
522	3340 CONTRACT SERVICES	59,000	40,000	85,819
	3342 Outside Maint. Contracts	57,500	10,000	2,000
	3343 Ambulance Billing			83,819
	3344 Five Year Plan	1,500	30,000	0
522	3400 TRAVEL/PER DIEM (Comm)	1,000	1,000	1,000
522	3410 COMMUNICATIONS	62,400	65,740	108,680
522	3430 UTILITIES	44,100	99,500	131,060
	3431 Electric	32,000	70,200	85,560
	3432 Water/Garbage	12,100	29,300	45,500

522	3440	RENTALS/LEASES	33,000	269,000	30,000
522	3450	INSURANCE (General)	75,000	100,000	200,000
522	3460	MAINTENANCE	222,000	328,200	338,900
	3461	Buildings	40,000	65,000	41,300
	3462	Equipment	30,000	33,000	40,500
	3463	Vehicles	115,000	115,000	115,000
	3464	Maint. Contracts	37,000	115,200	142,100
522	3480	PROMOTIONAL	20,000	25,000	15,000
522	3490	OTHER CURR. CHGS & OBLIGATIONS	678,000	702,700	134,700
	3491	Training (Motel, per diem)	20,000	25,000	15,000
	3492	Training (Instruction, etc)	100,000	100,000	65,000
	3493	Administrative (Commission)	8,500	12,000	8,500
	3494	Administrative (Election)	24,000	24,000	0
	3495	Administrative (Office)	10,500	26,700	35,000
	3496	Contingencies	515,000	515,000	11,200
522	3510	OFFICE SUPPLIES	25,000	35,000	35,000
522	3520	OPERATING SUPPLIES	348,000	634,150	671,520
	3521	Department	50,000	85,500	75,000
	3522	Paramedic	75,000	100,000	186,000
	3523	Gas/Oil	100,000	200,000	175,000
	3524	Uniforms	75,000	166,250	145,270
	3525	Propane	10,000	10,000	15,000
	3526	Computer Supply	7,000	20,000	28,250
	3527	Prevention Supplies	7,500	5,000	5,000
	3528	Janitorial Supply	9,000	20,000	20,000
	3529	Training Supply	7,500	18,400	15,000
	3530	Mech. Maint. Supply	7,000	9,000	7,000
522	6600	CAPITAL OUTLAY	13,386,543	16,125,233	5,697,084
	6620	Buildings	8,012,500	0	0
	6630	Improv. o/than buildings	15,000	35,000	0
	6640	Machinery/Equipment	133,700	326,600	208,882
	6641	Grants	3,500	0	0
	6642	Impact Fees	3,713,343	5,318,333	25,000
	6643	Computers	8,500	140,300	13,740
	6644	Future Growth	1,250,000	220,000	2,156,500
	6645	Vehicles	0	2,085,000	1,112,022
	6650	Const. In Progress	250,000	8,000,000	2,180,940
522	7700	DEBT SERVICE	3,000	3,000	8,005,500
	7710	Principal	0	0	7,599,500
	7720	Interest	0	0	406,000
	7730	Int on Credit Line	3,000	3,000	0

522	8000	BAD DEBT EXPENSE			575,000
522	9000	COLLECTION FEES			10,000
522	9900	OPERATING RESERVES	1,369,828	3,262,692	1,000,000
522	9901	CAPITAL RESERVES			1,920,000
522	9902	PERSONNEL RESERVES			875,000
522	9905	DISASTER RESERVES		1,000,000	1,000,000
TOTAL EXPENDITURES			25,380,751	36,289,863	36,822,799